

When we build, let it be such work as our descendants will thank us for: and let us think, as we lay stone on stone, that the time will come when men will say as they look upon the labor and the substance, "See! this our fathers did for us."

JOHN RUSKIN



ERNEST. J. MOORHEAD President of the American Academy of Actuaries

AMERICAN ACADEMY of ACTUARIES

1974 Year Book



PUBLISHED BY THE ACADEMY 208 SOUTH LA SALLE STREET CHICAGO, ILLINOIS 60604 JANUARY 1, 1974 MANUFACTURED FOR THE ACADEMY IN THE PRINTING DEPARTMENT OF THE UNIVERSITY OF CHICAGO, CHICAGO, ILLINOIS

TABLE OF CONTENTS

HISTORICAL BACKGROUND .	·	•	•	•	•	•	•	·	•	•	•	2
BOARD OF DIRECTORS									•			5
Office of the Academy .						-		•				5
STANDING COMMITTEES	•										•	6
Special Committees				•								13
Joint Committees						•		•				14
Past Officers			•			•						17
NEXT ANNUAL MEETING .						•			•			18
MEMBERSHIP STATISTICS .					•							19
Members, December 31, 1973	i											21
Deceased Members			•				•					143
Incorporation of the Academ	MY	-										146
Bylaws							•					147
Guides to Professional Con	DUC	т		•						•		161
Opinions as to Professional	. Ca	ND	JCT				-			•		164
FINANCIAL REPORTING RECOMM	4EN	DAT	ION	S A	ND	Int	ERP	REI	ATI	ONS	5	178
Application for Academy Me	смв	ERS	нір			•			•		•	187
REPORT OF THE PRESIDENT							·	•	•		•	188
FINANCIAL REPORT	•				•		•			•	•	200
MINUTES OF ANNUAL MEETING	3	•				·			•		•	202
Other Actuarial Organizati	ONS											205
Actuarial Clubs												209

HISTORICAL BACKGROUND

Although the need in the United States for legal recognition of actuaries qualified to perform in the public interest had been discussed for many years, no organized effort to obtain such recognition was begun until the late 1950's. The first formal discussion of this question was in the Presidential Address to the Society of Actuaries by Mr. Henry F. Rood in 1958 (TSA, X, 319). It became evident that an umbrella organization was needed—one which would include United States members of the four existing actuarial bodies in North America: the Casualty Actuarial Society, the Conference of Actuaries in Public Practice, the Fraternal Actuarial Association, and the Society of Actuaries. In 1964 the members of these four bodies approved formation of an all-inclusive organization for qualified actuaries in the United States, to be called the American Academy of Actuaries.

The Academy was organized as an unincorporated association on October 25, 1965, with the intent of obtaining a federal charter. When it became apparent that a federal charter might not be immediately obtainable, the Academy was dissolved as an unincorporated association and, on April 29, 1966, was reorganized as a corporation under the Illinois General Not For Profit Corporation Act. Mr. Henry F. Rood, one of the architects of the Academy, served as its first President. All residents of the United States who were Fellows (or the equivalent) of the four existing actuarial bodies on October 25, 1965, were automatically enrolled as members of the Academy, subject to their indicating assent by paying the dues. The number of charter members was 1,427.

It was recognized that if Academy membership was to serve as the hallmark of a qualified actuary, such membership must be made available to all persons truly qualified to perform actuarial duties. There were many competent and experienced actuaries not automatically eligible for enrollment. One of the first major tasks of the Academy was to make its existence known to these actuaries and to admit those who were qualified. The original membership requirements set forth in the bylaws required that the applicant have had seven years* of responsible actuarial experience and have met certain educational requirements. Any applicant not a

* Five years if the applicant had attained Fellowship by examination in any of the four actuarial organizations that founded the Academy.

member of any of the four existing bodies on the date the Academy was organized was required to demonstrate to the Admissions Committee satisfactory knowledge and skills. For this purpose the Committee often used examinations provided by the Academy's Committee on Education and Examination. No effort was spared to provide an opportunity for all practicing actuaries to provide evidence of their education, experience, and skill in order to obtain admission to the Academy.

From January 1, 1970, to January 1, 1973, the educational requirements were gradually increased until ultimate standards were reached as of January 1, 1973. Nonresidents of the United States can be admitted to membership if they meet the Academy's educational and experience requirements, can demonstrate familiarity with United States actuarial practices, and have a need to perform actuarial duties in the United States.

The Board of Directors, in December, 1965, issued Guides to Professional Conduct. These Guides require the high standard of ethics and responsible performance generally expected of professional people. The existing actuarial bodies had similar Guides, and, as far as possible, uniformity has been maintained in these Guides. One specific injunction which is of particular importance to an organization such as the Academy, which includes persons of varied technical backgrounds and fields of specialization, is this, "The member will bear in mind that an actuary acts as an expert when he gives actuarial advice, and he will give such advice only when he is qualified to do so." In November, 1969, the first of a series of Opinions, which are intended to expand the Guides by clarifying particular situations, was added.

At the outset, a Committee on State Accreditation was established. In 1969 the role of the Committee was expanded beyond the state level, and it became the Committee on Accreditation. The original committee of four, chaired by Mr. Andrew C. Webster, has been greatly enlarged. It was expanded to include subcommittees on national regulations, on public employee retirement systems, and for geographical regions. In addition, each state had a representative for state regulation and a representative for public employee retirement systems. Late in 1973 it was recognized that the responsibilities of this Committee had expanded to the point at which it should be divided into two separate committees, one to work at the state level and the other at the federal level. These committees work on achieving recognition by governmental authorities that a statement or report dealing with actuarial matters on which the public relies should require the signature of a qualified actuary. Progress has been made, but much remains to be done. In December, 1966, the National Association of Insurance Commissioners adopted a resolution supporting recognized standards of actuarial competence and conduct and urging each commissioner to support the efforts of the Academy to gain official recognition. This, along with the efforts of our members in each state, has brought about widespread recognition of the mission of the Academy. So far, seventeen states have specific regulations recognizing membership in the Academy as qualification for purposes of signing life and health insurance annual statements; fifteen states have corresponding recognition for public employee retirement systems. The first state to act was Indiana, which passed a law effective January 1, 1968, providing for certification of actuaries by a state board. The general pattern followed in other states has been for the commissioner to act by issuing administrative orders or regulations.

In addition, much work has been done in obtaining federal government recognition of actuaries, particularly in connection with bills relating to regulation of private pension plans. The work of the Academy with the federal government has been greatly advanced by a subcommittee, later a committee, chaired by Mr. Edwin F. Boynton, assisted by the Washington Counsel.

A recent contribution by the Academy was in response to the drafting of guides for audits of stock life insurance companies by the American Institute of Certified Public Accountants. The guides were much improved by the interaction of accountants and actuaries, illustrating how effectively an organized body of actuaries can work with other professions. Standards for actuaries working in this field are established by Recommendations of the Committee on Financial Reporting Principles which are concurred in by the Board of the Academy and expanded by Interpretations. These standards are enforced by an Opinion issued by the Committee on Professional Conduct. On May 18, 1973, the Academy established a liaison committee with the American Institute of Certified Public Accountants.

Actuaries in the United States and Canada have worked together for almost a century in the formation and operation of actuarial organizations. The Canadian Institute of Actuaries was incorporated in March, 1965, the same year as the American Academy of Actuaries, and for similar reasons. The actuarial bodies co-operate through joint committees and through joint sponsorship of actuarial examinations. In the future we can look to more unified activity through the informal Council of Presidents, which includes the heads of the four original bodies, the Canadian Institute of Actuaries, and the Academy. This Council held its first meeting on December 11, 1972.

BOARD OF DIRECTORS

OFFICERS:	Term Expires
ERNEST J. MOORHEAD, President	1974
DANIEL J. MCNAMARA, President-Elect	1974
WILLIAM A. HALVORSON, Vice-President	1974
REUBEN I. JACOBSON, Vice-President	1974
THOMAS P. BOWLES, JR., Vice-President	1975
RICHARD L. JOHE, Vice-President	1975
WALTER S. RUGLAND, Secretary	1974
DALE R. GUSTAFSON, Treasurer	1974
PAST-PRESIDENTS:	
Robert J. Myers	1974
MORTON D. MILLER	1975
ELECTED:	
Edwin F. Boynton	1974
M. STANLEY HUGHEY	1974
Kenneth H. Ross	1974
HENRY F. SCHEIG	1974
Charles L. Trowbridge	1974
ROBERT C. WINTERS	1974
Preston C. Bassett	1975
Ronald L. Bornhuetter	1975
THOMAS T. CHAMBERLAIN	1975
James C Hickman	1975
Thomas E. Murrin	1975
Larkin Teasley	1975
Mary H. Adams	1976
JARVIS FARLEY	1976
CHARLES C. HEWITT	1976
Richard G. Horn	1976
W. JAMES MACGINNITIE	1976
CHARLES B. H WATSON	1976

ACADEMY HEADQUARTERS AND STAFF

Executive Director: GARY SEE, M.A.A.A., F.S.A. Washington Counsel: RICHARD J. CONGLETON Counsel: WILLIAM F. MULLIN Headquarters address: 208 South La Salle Street, Chicago, Illinois 60604

TELEPHONE NUMBERS

Academy Headquarters—Chicago: (312) 236-3833 Academy—Washington, D.C.: (202) 296-6190 President—Winston-Salem, N.C.: (919) 722-4677

STANDING COMMITTEES

(Standing committees are appointed annually, the period running from the close of one annual meeting to the next.)

EXECUTIVE COMMITTEE

Between meetings of the Board, this Committee has the same powers as the Board, with certain exceptions listed in Article IV of the Bylaws. Ordinarily, it acts only in matters of urgency or lesser importance and makes recommendations to the Board in important matters.

THE PRESIDENT, Chairman	THE FOUR VICE-PRESIDENTS
THE PRESIDENT-ELECT	The Secretary
THE IMMEDIATE PAST-PRESIDENT	THE TREASURER

COMMITTEES ON ACCREDITATION

The function of these committees is to review all questions relating to the professional status of the actuary other than those relating to professional conduct and, where applicable, to seek statutory or regulatory recognition of the need for qualified actuaries in pertinent areas. One committee is concerned with the professional status and relations of the actuary with the federal government and the area supervised by government. The other committee is concerned with the professional status and relations of the actuary with state regulatory authorities covering both insurance companies and public employee retirement systems. The committees keep in touch with both federal and state authorities and with each other and recommend steps to be taken for the accreditation of the actuary.

COMMITTEE ON FEDERAL RELATIONS AND ACCREDITATION

EDWIN F. BOYNTON, Chairman

PRESTON C. BASSETT RONALD L. HANEBERG HOWARD H. HENNINGTON JOHN R. HUNTER RICHARD V. MINCK Joseph Musher Robert J. Myers James L. Purdy Andrew C. Webster

COMMITTEE ON STATE ACCREDITATION

ANDREW C. WEBSTER, Chairman ALBERT PIKE, JR., Vice-Chairman

William C. Aldrich Thomas P. Bleakney Edwin F. Boynton Clint E. Edwards James H. Hunt WENDELL MILLIMAN WALTER L. RUGLAND W. TRIS STEVENS JOHN H. WILLIAMS

SUBCOMMITTEE ON PUBLIC EMPLOYEE RETIREMENT SYSTEMS THOMAS P. BLEAKNEY, Chairman

AREA CHAIRMEN

FOR MIDDLE EASTERN STATES

Kentucky, North Carolina, Tennessee, Virginia, West Virginia

W. TRIS STEVENS, Chairman

FOR NORTH CENTRAL STATES

Illinois, Indiana, Iowa, Kansas, Michigan, Minnesota, Missouri, Nebraska, North Dakota, Ohio, South Dakota, Wisconsin

WALTER L. RUGLAND, Chairman

FOR NORTHEASTERN STATES

Connecticut, Delaware, District of Columbia, Maine, Maryland, Massachusetts, New Hampshire, New Jersey, New York, Pennsylvania, Rhode Island, Vermont

JAMES H. HUNT, Chairman

FOR SOUTHERN AND SOUTH CENTRAL STATES

Alabama, Arkansas, Florida, Georgia, Louisiana, Mississippi, Oklahoma, South Carolina, Texas

CLINT E. EDWARDS, Chairman

FOR WESTERN STATES

Alaska, Arizona, California, Colorado, Hawaii, Idaho, Montana, Nevada, New Mexico, Oregon, Utah, Washington, Wyoming

WENDELL MILLIMAN, Chairman

STATE REPRESENTATIVES

PUBLIC EMPLOYEE

STATE	STATE REGULATIONS	RETIREMENT SYSTEMS
Alabama	JAMES A. LIVINGSTON, JR.	HUGH GILLESPIE
Alaska	Daryl D. Jensen	THOMAS P. BLEAKNEY
Arizona	HAROLD E. CURRY	Robert D. Drisko
Arkansas	RUSSELL L. KING	RICHARD G. ROEDER
California	Meno T. Lake	Robert D. Drisko
Colorado	Richard G. Horn	RICHARD G. ROEDER
Connecticut	WILLIAM M. WHITE, JR.	Fenton R. Isaacson
Delaware	Albert H. Kretschmer, Jr.	Kenneth H. Ross
District of Columbia	DWIGHT K. BARTLETT, III	Thomas P. Bleakney
Florida	LAWRENCE J. GIBNEY	Samuel Rosenbloom

STATE REPRESENTATIVES—Continued

STATE

STATE REGULATIONS

JOHN M. BRAGG

PUBLIC EMPLOYEE RETIREMENT SYSTEMS

Georgia Hawaii Idaho Illinois Indiana โดพล Kansas Kentucky Louisiana Maine Marvland Massachusetts Michigan Minnesota Mississippi Missouri Montana Nebraska Nevada New Hampshire New Jersey New Mexico New York North Carolina North Dakota Ohio Oklahoma Oregon Pennsylvania Rhode Island South Carolina South Dakota Tennessee Texas Utah Vermont Virginia Washington West Virginia Wisconsin Wyoming

LEONARD P. J. LEONG THOMAS P BLEAKNEY DALE R. GUSTAFSON PETER C SPOOLSTRA JAMES W. KEMBLE RUSSELL A. BOLEY DAVID C DAULTON **JOHN K ROBERTS** PHILIP O. PRESLEY DWIGHT K. BARTLETT, III FRANK S. IRISH RALPH E. OLSON JOHN H. FLITTIE THEODORE L THIEL JOHN H. BIGGS THOMAS P BLEAKNEY THOMAS F. EASON FRANK L. GRIFFIN, JR. PHILIP O. PRESLEY DONALD C. PAILLER HAROLD E. CURRY ANDREW C. WEBSTER IAMES M. WOOLERY WILLIAM R. BURNS PAUL E. MARTIN G. Y. KEETCH IOHN F. HOOK CHARLES E. RICKARDS CHARLES A SMITH CLINT E EDWARDS George V. Stennes H. CAREY HANLIN, JR. THOMAS T. CHAMBERLAIN ARTHUR O. DUMMER JOHN H HARDING WILLIAM C WIRTH DARYL D JENSEN THOMAS C BARHAM, III WILLIAM A. HALVORSON RICHARD G. HORN

STEPHEN G. KELLISON ROBERT D. DRISKO THOMAS P. BLEAKNEY DONALD F. CAMPBELL RICHARD G. ROEDER THOMAS P. BLEAKNEY SAMUEL ROSENBLOOM KENNETH H. ROSS WILLIAM E. GROVES DONALD F. CAMPBELL HUGH GILLESPIE FENTON R. ISAACSON RICHARD G. ROEDER THOMAS P. BLEAKNEY WILLIAM E GROVES SAMUEL ROSENBLOOM THOMAS P. BLEAKNEY STEPHEN G. KELLISON ROBERT D. DRISKO HUGH GILLESPIE HUGH GILLESPIE RICHARD G. ROEDER FENTON R ISAACSON HUGH GILLESPIE STEPHEN G KELLISON KENNETH H. ROSS SAMUEL ROSENBLOOM ROBERT D. DRISKO Kenneth H. Ross DONALD F. CAMPBELL HUGH GILLESPIE RICHARD G. ROEDER HUGH GILLESPIE KENNETH H. ROSS ROBERT D. DRISKO HUGH GILLESPIE KENNETH H. ROSS THOMAS P. BLEAKNEY THOMAS C BARHAM, III SAMUEL ROSENBLOOM ROBERT D. DRISKO

ADMISSIONS COMMITTEE

Under the provisions of Article I, Section 2, of the Bylaws, this Committee reviews applications for admission to membership and makes recommendations to the Executive Committee or to the Board of Directors. Such recommendations are based on evidence of the applicant's having met educational, experience, and other prescribed requirements.

CHARLES C. HEWITT, JR., Chairman DALE F. ETHINGTON, Secretary LUTHER O. FORDE C. NELSON STROM CARROLL E. NELSON

COMMITTEE ON ACTUARIAL PRINCIPLES AND PRACTICES IN CONNECTION WITH PENSION PLANS

The function of this Committee is to examine and develop actuarial principles and practices for actuarial calculations with respect to pension plans.

In accordance with procedures prescribed by the Board of Directors, the Committee may publish Recommendations which should be taken into consideration by actuaries preparing actuarial calculations for pension plans. An actuary who makes use of an assumption or method in conflict with any Recommendation should be prepared to substantiate its use. The Committee, on its own authority, may release interpretations and other communications which do not have the force of Recommendations. Courses D. Surgers Chairman

GEORGE B. SWICK, Chairman		
James F. A. Biggs	WALTER L. GRACE	
THOMAS P. BLEAKNEY	Blackburn H. Hazlehurst	
Edwin F. Boynton	Howard H. Hennington	
William A. Dreher	J. DARRISON SILLESKY	
Jack M. Elkin		

COMMITTEE ON PENSIONS

This Committee co-ordinates the committee work that is being done throughout the actuarial profession on pension matters, insofar as such matters relate to activities with governmental agencies, other professions, and the public. To effect this co-ordination, the Committee maintains liaison with the other committees of the Academy involved with pension questions and likewise with those of other actuarial organizations. The Committee makes recommendations to the Board of Directors on matters of Academy policy in the pension area.

WALTER L. GRACE, Chairman

PRESTON C. BASSETT RAYMOND W. BENDER Edwin F. Boynton M. David R. Brown* RICHARD C. KEATING[†] J. DARRISON SILLESKY GEORGE B. SWICK

COMMITTEE ON EDUCATION AND EXAMINATION

This Committee is responsible, through continuing review and evaluation, for determining that the education and examination requirements of the Bylaws are met, for implementing the Academy's role in joint sponsorship of examinations administered by the actuarial organizations, and for administering any examinations for admission to the Academy.

Geoffri	EY CROFTS, Chairman
DOUGLAS C. BORTON	George D. Morison
John A. Fibiger	DALE A. NELSON
GERALD R. HARTMAN	PAUL T. ROTTER
PETER L. HUTCHINGS	HENRY F. SCHEIG
FREDERICK W. KILBOURNE	ROBERT H. TAYLOR
Chairman,	Admissions Committee

COMMITTEE ON FINANCIAL REPORTING PRINCIPLES

This Committee examines the actuarial considerations applicable to the financial reporting of insurance companies and develops guidelines for the practicing actuary.

In accordance with procedures prescribed by the Board of Directors, the Committee publishes Recommendations which should be taken into consideration by the actuary, and releases Interpretations which do not have the force of Recommendations.

> JARVIS FARLEY, Chairman DALE R. GUSTAFSON, Vice-Chairman

Allan K. Archer	WILBUR H. ODELL
Stephen D. Bickel	PAUL M. OTTESON
W. HAROLD BITTEL	RICHARD S. ROBERTSON
DANIEL F. CASE	Joseph C. Sibigtroth
GARY CORBETT	ROBERT H. TAYLOR
JAMES H. CROWLEY, JR.	CHARLES B. H. WATSON
RICHARD G. HORN	ROBERT C. WINTERS
MICHAEL B. HUTCHISON	David H. Wood
THOMAS J. KELLY	Jack E. Wood
ROBERT L. LINDSAY	

* Representative of Canadian Institute of Actuaries.

† Representative of Conference of Actuaries in Public Practice.

COMMITTEE ON RELATIONS WITH ACCOUNTANTS

This Committee and the parallel AICPA Committee on Relations with Actuaries provide a constantly available facility for communication between the two professions. They meet jointly at regular intervals, as well as whenever specific need arises, to discuss policy matters involving the two professions.

Task forces will operate under the aegis of each profession's committee, as needed, to work on particular questions. However, this Committee initiates dialogue at an early stage of any situation involving both professions and provides means for anyone in either profession to seek an answer to a question involving expertise of the other profession.

FREDERICK P. SLOAT, Chairman

PRESTON C. BASSETT	J. DARRISON SILLESKY
JAMES H. CROWLEY	H. RAYMOND STRONG
JARVIS FARLEY	ROBERT C. WINTERS
MORTON D. MILLER	DANIEL J. MCNAMARA, ex officio

NEWSLETTER EDITORIAL COMMITTEE

This Committee is responsible for obtaining material for the Academy *Newsletter* and for its scheduled publication.

CHARLES A. YARDLEY, Editor

NOMINATING COMMITTEE

This Committee is responsible for nominating a slate of candidates for the Board of Directors for presentation to the Annual Meeting, and for nominating a slate of candidates for Academy Officers for presentation to the Board of Directors following the Annual Meeting.

THE PENULTIMATE PAST-PRESIDENT, ChairmanTHE IMMEDIATE PAST-PRESIDENT, Vice-ChairmanHARVEY H. CONKLINJEFFREY T. LANGELUTHER O. FORDECHARLES E. ROHMROBERT B. FOSTERJOHN S. RUDD, JR.FRANK L. GRIFFIN, JR.

PROFESSIONAL CONDUCT COMMITTEE

This Committee is responsible for drafting Guides to Professional Conduct and Opinions as to Professional Conduct, for review by the Board of Directors and transmittal to Academy members, and also for revision or elimination of existing Guides or Opinions. The Committee answers inquiries about professional conduct, whether of a general or specific nature.

KENNETH H. ROSS, Chairman MARY H. ADAMS, Vice-Chairman FREDERICK E. RAACH

John D. Ballard John H. Biggs Samuel Eckler Jarvis Farley William J. Hazam FREDERICK E. RAACH HAROLD E. RUCK FREDERICK P. SLOAT CHARLES D. WILLIAMS, III

PUBLIC RELATIONS COMMITTEE

The function of this Committee is to improve the public's awareness of the role of the actuary. The Committee members are the Chairmen of Public Relations Committees of actuarial bodies in North America.

Robert B.	Goode, Jr., Chairman
Robert G. Breckner	WALTER S. RUGLAND
FREDERICK W. KILBOURNE	DAVID YANIS

SPECIAL COMMITTEES

COMMITTEE ON ACTUARIAL AFFIDAVIT IN THE ASSOCIATION STATEMENT

This Committee has been appointed to determine what representations should be made to the Blanks Committee of the NAIC on the requirements imposed upon consulting actuaries in the signing of the Association Blank or affidavit relating thereto.

STUART A. ROBERTSON, Chairman DANIEL F. CASE DAVID N. WAKELY CLINT E. EDWARDS

SPECIAL LIAISON REPRESENTATIVES

FROM THE INSTITUTE OF ACTUARIES:

GORDON V. BAYLEY, to Committee on Financial Reporting Principles DENNIS F. GILLEY, to Committee on Actuarial Principles and Practices in Connection with Pension Plans

FROM THE FACULTY OF ACTUARIES:

JOHN G. WALLACE, to Committee on Financial Reporting Principles and Committee on Actuarial Principles and Practices in Connection with Pension Plans

FROM THE CANADIAN INSTITUTE OF ACTUARIES:

ALLAN K. ARCHER, to Committee on Financial Reporting Principles JOHN G. IRELAND, to Committee on Actuarial Principles and Practices in Connection with Pension Plans

JOINT COMMITTEES

(Academy Representatives to Joint Committees are indicated on these pages. The full memberships of these Joint Committees appear in the March 1974 Newsletter.)

JOINT COMMITTEE ON PROFESSIONAL CONDUCT

This Committee co-ordinates, and may initiate, the consideration of Guides, Opinions, and other matters relating to professional conduct among the actuarial organizations.

ACADEMY REPRESENTATIVES:

Mary H. Adams Jarvis Farley KENNETH H. ROSS

JOINT COMMITTEE ON REVIEW OF EDUCATION AND EXAMINATIONS

This Committee conducts continuing review of policy matters relating to the education and examinations for qualification as an actuary. It makes recommendations to the governing bodies of the actuarial organizations.

ACADEMY REPRESENTATIVES:

Norman J. Bennett Paul T. Rotter JULIUS VOGEL

JOINT COMMITTEE ON ACTUARIAL EDUCATION AND RESEARCH FOUNDATION OR FUND

This Committee analyzes objectives and merits of organizing an Actuarial Education and Research Foundation or Fund and recommends how such money would be raised.

ACADEMY REPRESENTATIVE:

PAUL T. ROTTER

JOINT COMMITTEE ON EXPERIENCE REQUIREMENTS

This Committee examines the role of experience requirements in the qualifications of the actuary and considers the feasibility of achieving uniformity of experience requirements in the various actuarial bodies.

ACADEMY REPRESENTATIVE:

JAMES G. STEWART

JOINT COMMITTEE ON INDEPENDENCE OF THE ACTUARY

This Committee is responsible for drafting a position paper and a set of guidelines on the circumstances, if any, in which organizational and financial independence of the actuary are desirable to avoid what may appear to be conflict of interest in certification and other actuarial duties.

ACADEMY REPRESENTATIVES:

WAID J. DAVIDSON, JR.

EDWARD H. FRIEND

COUNCIL OF PRESIDENTS

This is an informal body whose purposes are to co-ordinate activities of the actuarial organizations on this continent and to exchange views on current and long-term professional questions. Its membership consists of the Presidents and the Presidents-Elect of the Academy and of the bodies listed as "Other Actuarial Organizations" in this *Year Book*.

ACADEMY REPRESENTATIVES:

DANIEL J. MCNAMARA

ERNEST J. MOORHEAD

PAST OFFICERS

1965-66

President	HENRY F. ROOD
President-Elect	THOMAS E MURRIN
Vice-Presidents	Frank J. Gadient Laurence H. Longley-Cook John H. Miller H. Raymond Strong
Secretary	GEORGE M. BRYCE
Treasurer	ROBERT E. BRUCE
	196667
Descident	THOMAS F. MURRIN

President President-Elect Vice-Presidents

Secretary Treasurer

President President-Elect Vice-Presidents

Secretary Treasurer

President President-Elect Vice-Presidents

Secretary Treasurer THOMAS E. MURRIN JOHN H MILLER FRANK J. GADIENT LAURENCE H. LONGLEY-COOK H RAYMOND STRONG ANDREW C. WEBSTER NORTON E. MASTERSON ROBERT E. BRUCE

1967-68

JOHN H MILLER WENDELL MILLIMAN EDWARD D. BROWN, JR. WILLIAM J LESLIE, JR. FRANK J. GADIENT ALLEN L MAYERSON NORTON E MASTERSON ROBERT E BRUCE

1968-69

WENDELL MILLIMAN WALTER L RUGLAND EDWARD D BROWN, JR WILLIAM J. LESLIE, JR PAUL T. ROTTER HAROLD W SCHLOSS NORTON E. MASTERSON ROBERT E BRUCE President President-Elect Vice-Presidents

Secretary Treasurer

President President-Elect Vice-Presidents

Secretary Treasurer

President President-Elect Vice-Presidents

Secretary Treasurer

President President-Elect Vice-Presidents

Secretary Treasurer 1969–70 Walter L. Rugland H. Raymond Strong Paul T. Rotter Hanold W. Schloss

HAROLD W SCHLOSS DONALD F CAMPBELL ROBERT J. MYERS NORTON E. MASTERSON ROBERT E. BRUCE

1970-71

H RAYMOND STRONG ROBERT J MYERS DONALD F CAMPBELL JOHN K. DYER HAROLD E. CURRY MORTON D. MILLER WILLIAM A HALVORSON ROBERT E. BRUCE

1971-72

ROBERT J. MYERS MORTON D. MILLER HAROLD E. CURRY ERNEST J. MOORHEAD ROBERT E. BRUCE JULIUS VOGEL WILLIAM A. HALVORSON DALE R. GUSTAFSON

1972-73

MORTON D. MILLER ERNEST J. MOORHEAD ROBERT E. BRUCE JULIUS VOGEL REUBEN I. JACOBSON DANIEL J. MCNAMARA WILLIAM A. HALVORSON DALE R. GUSTAFSON

NEXT ANNUAL MEETING

October 7, 1974 Bonaventure Hotel Montreal, Quebec

18

MEMBERSHIP STATISTICS

SCHEDULE OF MEMBERSHIP DECEMBER 31, 1973

Particulars		Number
Membership, December 31, 1972	•	3,190
Increases:		
Admissions		104
Reinstatements	• • •	
		3,294
Decreases:		
Deaths .		18
Withdrawals .		7
Membership, December 31, 1973.		3,269

ANALYSIS OF MEMBERSHIP BY TYPE OF EMPLOYMENT

Type of Employment	As of July 1, 1972	As of July 1, 1973
Insurance organization.	1,789	1,824
Consulting actuary .	796	847
Government .	. 99	97
Academic institution	32	28
Other	71	77
Retired or not known	. 320	345
Total	3,107	3,218

MEMBERSHIPS HELD BY ACADEMY MEMBERS IN CASUALTY ACTUARIAL SOCIETY (CAS), CON-FERENCE OF ACTUARIES IN PUBLIC PRACTICE (CAPP), FRATERNAL ACTUARIAL ASSOCIATION (FAA), AND SOCIETY OF ACTUARIES (S/A)

	CAS	САРР	FAA	S/A
In one only CAS and CAPP. CAS and FAA CAS and S/A CAPP and FAA CAPP and S/A FAA and S/A	285 7 1 46	192 7	28 1 27 29	2,103 46 157 29
CAS, CAPP, and FAA CAS, CAPP and S/A CAS, FAA, and S/A CAPP, FAA, and S/A	2 9 3	2 9 	2 2 3 20	29
In all four	2	2	2	2
Total	355	416	112	2,369

(As of July 1, 1973)

NOTE -307 Academy members do not indicate any membership in the above organization(s) Also, 177 Academy members included in the above table are Fellows of the Canadian Institute of Actuaries

MEMBERS

DECEMBER 31, 1973

Supplemental list available from Executive Director

The abbreviations following the name of the member of the Academy designate membership in other actuarial bodies as follows:

F.C.I.A.-Fellow of Canadian Institute of Actuaries

F.C A S-Fellow of Casualty Actuarial Society

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110

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- 1967 ZWILLING, PAUL R., F S A., Associate Actuary, National Health & Welfare Retirement Association, Inc., 360 Park Ave., S., New York, N.Y. 10010

DECEASED MEMBERS Since October 1968

DIED ABBOTT, ELEANOR A. 1969 ALLSTROM. HENRY W. 1969 . BECK, KENNETH A 1971 BERKELEY, ERNEST T. 1969 BLACK, S. BRUCE 1969 BLACKADAR, W. LLOYD 1969 BORCHARDT, ALVIN 1972 BOULTON, ALAN L 1971 BRATT, NEIL E 1970 1973 BUCKNAM, CARL W. CAMPBELL, VIRGINIA J. 1972 CEBELIUS, HERBERT E. 1972 1971 CIMA, AUGUSTIN J. CLAIR, JOSEPH J 1969 COLQUHOUN, FREDERICK R 1969 COPPLE, JAMES B., JR. 1969 CORTRIGHT, L. C. 1969 1973 Dandy, John P. 1972 DAVIS GEORGE H. DAY, ELDEN W. 1969 DESMET, DAVID L. 1969 DONOVAN, HAROLD G. 1969 DOUGHERTY, EDWARD A 1969 DOXSEE, M IRWIN . 1973 FARRIER, REX A. 1969 FELD, JESSE 1973 1971 FOSTER, CLARK T. FRAZER, PAUL K. 1969 . GAGLIUSO, FRANK J. 1969 GILLAN, JAMES R 1969 GLUNTS, VICTOR B. 1973 GRISWOLD, ROBERT N 1971 1971 GROUT, HAROLD A 1973 HAMILTON, JAMES A. . HANN, ALFRED G . . 1970 Hanrahan, Thomas F 1970 HART, WARD VAN BUREN 1973 HOFF, EDMOND V 1971 HONDORP, PETER . 1970 Hoyt, John T. . . . 1971 1971 HUNTINGTON, EVERETT C

																	DIED
IRWIN, PHILIP C																	1969
JOHANSON, FRANCIS O.																	1970
Johnson, Robert E .																	1971
JOHNSON, ROGER A	-																1972
JOHNSTONE, WILLIAM C.																	1969
JONES, HARRY W.																	1969
JONES, W. RALPH																	1969
KELTON, WILLIAM H																	1972
Kessner, Norman S																	1970
KIRKPATRICK, CLAIR C																	1970
LAIRD, MORTON A			,														1973
Lang, Kermit																÷	1970
																	1970
	,																1970
															ż		1972
LITTLE, RICHARD		•	•	•	•	·	•	·	•	·	•	•	•	•		•	1969
Lyle, Annie M.																-	1969
											•	•	•				1970
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MACIEAN, JOSEPH B MARSHALL, ROBERT E.			•	•	•	•	·	•	•		•	•	•	•	•	•	1969
,			·	,								•	•	-	•		1909
MAYCRINK, EMMA C	,	•	·	·	•	•	·	•	•	·	·	·	·	•		·	1972
												•	*				
МсСомв, Т. М			·														1969
McConaghy, Charles A.		•	·	·	•	•	·	•	·	·	·	·	·		·		1973
McKinney, Gordon D.																	1969
MENAGH, LOUIS R.		•		٠	·	•	•	•	•	·		٠	·				1973
		,	·	·		·	•	•	٠	·	•	•	·	·	·	·	1973
MOORE, PAUL WESLEY			·	٠	·					•	·	٠	·	·	·	•	1973
MOULTON, CHARLES H. T.						•	•	•	•								1969
Nelson, S. Tyler, Sr	•	•	·	•	٠	·	·	·	·	•	•	·	·	٠	•	•	1970
Neumann, Edward M																	1971
NEWCOMB, EDWARD G.		•		•		•		•			•						1969
Noren, C. Gilbert .	•		•	•	•	•			•		•	•		•		•	1970
Oshlo, Frank H	•																1970
Pate, Thomas H							•		•								1970
Peterson, Alan K.																	1969
PIPER, KENNETH B.																	1969
Porta, Joseph J																	1972
																	1972
																	1972
RAY, FOREST G																	1970
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RICE, HENRY I. B																	1972
RICHARDSON, ROBERT A.						÷			ż								1972
RIEGEL, ROBERT						-		-									1970
ROTHSCHILD, STANFORD Z.	-	•	•	•	-		-		-	-	-	-		2	-		1969
St. John, John B	_																1970
		-		•		•		-		•	-	-	•	-	-	•	

									DIED
SCOTT, JAMES .									1971
SCRIBNER, EDWARD E.									1973
SHAILER, FRANK A.									1971
Sharp, Jonathan G.									1969
SHELLARD, GORDON D.									1973
SHEPHERD, PEARCE									1969
SMITH, CHARLES F.									1971
Spiegelman, Mortimer									1969
SPOERL, CHARLES A.	-								1969
STABLER, ROBERT N									1971
STEELE, LARRY T									1973
STERNHELL, CHARLES M									1971
STREETER, GORDON C.									1972
WAGENSELLER, LARUE S.									1972
WAITE, ALAN W									1970
WHILE, ROBERT P									1973
WHITE, WILLIAM H.									1970
WINTERS, JACQUES M.									1972
WOLFE, SETH A									1970
WOODLEY, CLIFFORD J.									1972
WYSOCKI, THEODORE J.									1970
YOUNG, FLOYD E									1972

INCORPORATION OF THE ACADEMY

The full text of the Articles of Incorporation of the American Academy of Actuaries is reproduced on pages 138–42 of the 1973 Year Book, and appears also in prior Year Books. The official Certificate of Incorporation (No. 2948) was issued by the Illinois Secretary of State on April 27, 1966.

The Articles include the following statement of the purposes of the Academy:

The purpose or purposes for which the corporation is organized are:

- (a) To advance the knowledge of actuarial science, which had its origin in the application of the doctrine of probabilities to human affairs and from which life insurance, pension plans, casualty insurance, and other analogous institutions derive their principles of operation;
- (b) To encourage the consideration of all monetary questions involving, separately or in combination, the mathematical doctrine of probabilities and the principles of interest,
- (c) To promote education in actuarial science and the interchange of information among actuaries and among the various actuarial organizations;
- (d) To establish, promote and maintain high standards of conduct and competence within the actuarial profession.

In furtherance of these ends the Academy may promote activities to recruit and educate those who desire to become actuaries and to undertake such other activities as may seem desirable.

BYLAWS

OF THE

AMERICAN ACADEMY OF ACTUARIES (THE ACADEMY)

(A CORPORATION ORGANIZED UNDER THE ILLINOIS GENERAL NOT FOR PROFIT CORPORATION ACT) AS ADOPTED APRIL 29, 1966 AND LAST AMENDED JULY 13, 1972

ARTICLE I

MEMBERSHIP

SECTION 1. *Members*. Individuals having membership in the Academy shall be called "members."

Members shall be entitled to vote, hold office, make nominations, and generally exercise the rights of full membership. They are authorized to designate themselves as "members" of the American Academy of Actuaries and to append to their names the initials M.A.A.A. In all references to members, words implying the masculine gender shall include the feminine gender.

SEC. 2. Requirements for Admission to Membership.

- A. On the date the first Board of Directors meets to adopt the initial Bylaws and to elect the first Officers of the Academy, hereinafter called the "Date of Organization," the following shall be enrolled as members:
 - 1. All persons who on the said Date of Organization were members in good standing of the American Academy of Actuaries, an unincorporated association. (A member "in good standing" is one who has paid the dues of the said unincorporated association for the year 1966 or who, because of age or disability, under the terms of the bylaws of said association has been exempted from payment of dues.)
 - 2. Any person who became a member of the predecessor unincorporated association at its date of organization or subsequently by approval of his application for membership and who (a) has not paid the 1966 dues of said association, (b) has not been exempted from such dues because of age or disability, or (c) has not resigned his membership in said association, shall by mailed notice be given

By laws

an opportunity to pay the 1966 dues of \$10 to the Academy and become a member. If the dues remain unpaid thirty days after the mailing of such notice, such person thereafter may become a member by applying for membership and by fulfilling the requirements for new members in effect at the time of such application.

- B. After the Date of Organization. Any person not enrolled under paragraph A may apply for membership and shall become a member by meeting the following experience and education requirements (and if not a resident of the United States such other requirements as may be established by the Board of Directors), provided that his application is approved by at least 75 per cent of the whole Admissions Committee and confirmed by a majority of the whole Board of Directors or is approved by more than 50 per cent but less than 75 per cent of the whole Admissions Committee and confirmed by at least 75 per cent of the whole Board of Directors. Each candidate for admission shall submit an application which shall include a résumé of his education, background, and experience, together with such other information as the Admissions Committee may request.
 - 1. Experience Requirements. If the candidate for membership has attained Fellowship by examination in any of the actuarial organizations named in paragraph 2 below, he must, at the date of his application for membership, have had five years of experience in responsible actuarial work. Each other candidate must, at the date of his application, have had seven years of experience in responsible actuarial work. "Responsible actuarial work" is defined as work which has required knowledge and skill in solving practical actuarial problems in any of the following fields: life and health insurance involving individual policies, group insurance, social insurance, pensions, and property and casualty insurance.
 - 2. Education Requirements.
 - a) A candidate who was, at the Date of Organization,
 - (i) a Fellow or Associate of the Casualty Actuarial Society
 - (ii) a Fellow, Member, or Associate of the Conference of Actuaries in Public Practice
 - (iii) an Active Member or Associate of the Fraternal Actuarial Association, or
 - (iv) a Fellow or Associate of the Society of Actuaries shall be deemed to have met all education requirements.
 - b) Each other candidate shall be required to apply under either a Life and Health Insurance and Pensions Major or a Property

and Casualty Insurance Major. To demonstrate his educational qualifications for admission during any one of the periods, enumerated below as (i)-(v), the applicant must complete, before the end of the applicable period, the requirements specified below for such period. The examinations referred to shall be examinations given by the Academy or examinations recognized and accepted by the Academy given by other professional organizations:

(i) Until January 1, 1970.

To be admitted during this period, a candidate may be required by the Admissions Committee to provide it with satisfactory evidence of his knowledge and skill by taking an examination specially designed for this purpose.

- (ii) January 1, 1970, to December 31, 1970.
 - (A) To be admitted during this period, a candidate applying under the Life and Health Insurance and Pensions Major shall be deemed to have met all education requirements if he is an Associate of the Society of Actuaries; otherwise he shall be required to have passed a comprehensive examination in every one of the following numbered subject categories:
 - (1) General mathematics,
 - (2) Probability and statistics,
 - (3) Numerical analysis and compound interest,
 - (4) Life contingencies, and
 - (5) Demography, principles underlying the construction of mortality and other tables, elements of graduation of mortality tables and other series, risk theory, and the sources and characteristics of the principal mortality and disability tables (including the methods used in their construction and graduation) and of the principal mortality and disability investigations.
 - (B) To be admitted during this period, a candidate applying under the Property and Casualty Insurance Major shall be deemed to have met all education requirements if he is an Associate of the Casualty Actuarial Society; otherwise he shall be required to have passed a comprehensive examination in every one of the following numbered subject categories:

Bylaws

- (1) General mathematics,
- (2) Probability and statistics,
- (3) Compound interest and life contingencies,
- (4) Principles of economics, theory of risk and insurance coverages and policy forms, and
- (5) Principles of ratemaking, insurance statistics, and data processing.
- (iii) January 1, 1971, to December 31, 1971.
 - (A) To be admitted during this period, a candidate applying under the Life and Health Insurance and Pensions Major shall, in addition to meeting the education requirements applicable in the calendar year 1970, be required to have passed a comprehensive examination in one of the following numbered subject categories:
 - (6) Actuarial aspects of life insurance accounting, valuation of liabilities, and investment of life insurance funds,
 - (7) Selection of risks for individual life insurance, gross premiums for individual life insurance and annuities, expense analysis, and analysis and distribution of surplus for individual life insurance and annuities, and
 - (8) Group insurance, employee retirement plans, individual health insurance, and social insurance.
 - (B) To be admitted during this period, a candidate applying under the Property and Casualty Insurance Major shall, in addition to meeting the education requirements applicable in the calendar year 1970, be required to have passed a comprehensive examination in one of the following numbered subject categories:
 - (6) Insurance law, supervision, regulation and taxation, and statutory insurances, and
 - (7) Premium, loss and expense reserves, insurance accounting, and expense analysis.
- (iv) January 1, 1972, to December 31, 1972.
 - (A) To be admitted during this period, a candidate applying under the Life and Health Insurance and Pensions Major shall, in addition to meeting the education requirements applicable in the calendar year 1970, be re-

Bylaws

quired to have passed a comprehensive examination in two of the following numbered subject categories:

- (6) Actuarial aspects of life insurance accounting, valuation of liabilities, and investment of life insurance funds,
- (7) Selection of risks for individual life insurance, gross premiums for individual life insurance and annuities, expense analysis, and analysis and distribution of surplus for individual life insurance and annuities, and
- (8) Group insurance, employee retirement plans, individual health insurance, and social insurance.
- (B) To be admitted during this period, a candidate applying under the Property and Casualty Insurance Major shall, in addition to meeting the education requirements applicable in the calendar year 1970, be required to have passed a comprehensive examination in one of the following numbered subject categories:
 - (6) Insurance law, supervision, regulation and taxation, and statutory insurances, and
 - (7) Premium, loss and expense reserves, insurance accounting, and expense analysis.
- (v) On and after January 1, 1973.
 - (A) To be admitted during this period, a candidate applying under the Life and Health Insurance and Pensions Major shall, in addition to meeting the education requirements applicable in the calendar year 1970, be required to have passed a comprehensive examination in each of the following numbered subject categories:
 - (6) Actuarial aspects of life insurance accounting, valuation of liabilities, and investment of life insurance funds,
 - (7) Selection of risks for individual life insurance, gross premiums for individual life insurance and annuities, expense analysis, and analysis and distribution of surplus for individual life insurance and annuities, and
 - (8) Group insurance, employee retirement plans, individual health insurance, and social insurance.
 - (B) To be admitted during this period, a candidate apply-

By laws

ing under the Property and Casualty Insurance Major shall, in addition to meeting the education requirements applicable in the calendar year 1970, be required to have passed a comprehensive examination in each of the following numbered subject categories:

- (6) Insurance law, supervision, regulation and taxation, and statutory insurances, and
- (7) Premium, loss and expense reserves, insurance accounting, and expense analysis.
- c) The examinations referred to in this Section will emphasize the application of the candidate's knowledge and skills to the solution of appropriate problems and may include (i) open book tests with ample time allowed for the candidates to demonstrate thoroughness and judgment and (ii) oral examinations designed to evaluate the candidate's professional experience.
- 3. Modification. The Board of Directors, upon the recommendation of 75 per cent of the whole Admissions Committee, may, by a vote of at least 75 per cent of the whole Board, modify the foregoing requirements for a candidate who has substantially satisfied such requirements if, owing to special and unusual circumstances, it is deemed that such requirements would be inequitable and unreasonable unless so modified.

ARTICLE II

MEETINGS OF THE MEMBERS

There shall be an annual meeting of the members each fall at such time and place as the Board of Directors, hereinafter called the "Board," shall designate. The agenda of the annual meeting shall be as follows:

- a) Approval of minutes of previous meeting.
- b) Report of Officers.
- c) Old business.
- d) New business.
- e) Elections.
- f) Adjournment.

Special meetings of the members may be called by the Board. Upon request of not less than 5 per cent of the members, the President shall call a meeting of the members. At all meetings fifty members shall constitute a quorum. Notice of a meeting, specifying the place, date, and hour of the meeting, shall be given to each member not less than twenty nor more than forty days before each meeting.

Bylaws

ARTICLE III BOARD OF DIRECTORS

SECTION 1. Composition. The Board shall consist of eighteen elected members, the Officers, and the two immediate Past-Presidents.

SEC. 2. Election and Term of Office. At each annual meeting the members shall elect six members as elected members of the Board to serve for a period of three years. Specifically, the term of office of a Director shall begin at the close of the annual meeting of the Academy at which he is elected and shall continue until the close of the annual meeting at the end of the term for which he was elected and until his successor shall have been elected. Members receiving the greatest number of votes shall be elected, provided the number of votes received is not less than one-third of those cast. A retiring elected member of the Board, other than one who was elected to fill a vacancy, shall not be eligible for re-election as an elected member at the annual meeting at which his term expires. A Past-President shall not be eligible for election as an elected member of the Board at the time at which his ex officio membership on the Board as Past-President expires. If a vacancy occurs among the elected members of the Board, including a vacancy created by the election of an elected member of the Board to an office, it shall be filled for the unexpired term by majority vote of the whole Board.

SEC. 3. *Meetings*. There shall be an annual meeting of the Board within forty-eight hours after the close of the annual meeting of the Academy. Special meetings of the Board shall be called whenever the President or at least five members of the Board so request.

Meetings of the Board may be held either within or outside the state of Illinois. Notice of the annual meeting of the Board may be given to each Director either personally, by telephone, by mail, or by telegraph. Directors elected at the annual meeting of the Academy immediately preceding the Board Meeting shall be given notice promptly after such annual meeting. Other Directors shall be given notice not less than ten or more than thirty days before the annual meeting. Notice of a special meeting shall be sent to each member of the Board not less than ten nor more than thirty days before the time appointed.

During any interim between meetings of the Board, the President may obtain Board action by using mail ballots.

SEC. 4. Quorum. At meetings of the Board, one-third of the members of the Board shall constitute a quorum.

SEC. 5. Duties and Powers. The Board shall have, in addition to the powers and authority expressly conferred upon it by these Bylaws, the right, power, and authority to exercise all such powers and to do all such acts and things as may be appropriate to carry out the purposes of the Academy. Without prejudice to the general powers so conferred, the Board shall have the following specific powers:

- a) To act in accordance with the provisions of the Articles of Incorporation of the Academy and the laws of the state of Illinois.
- b) To establish the location of the principal office of the Academy.
- c) To invest and administer the funds of the Academy.
- d) To arrange for an annual audit of the accounts of the Treasurer.
- e) To prescribe examinations and other requirements for admission, as provided in Article I, Section 2, of the Bylaws.
- f) To elect the Officers of the Academy.
- g) To approve applications for membership as required in the Bylaws.
- h) To authorize such committees as it may deem necessary for the conduct of the affairs of the Academy.
- i) To establish and prescribe the use of a corporate seal.

ARTICLE IV

EXECUTIVE COMMITTEE

During any interim between meetings of the Board, the business of the Academy shall be conducted by an Executive Committee comprised of the Officers and the immediate Past-President. The Executive Committee shall have such powers as may be delegated to it by the Board, except the specific powers enumerated as (b), (d), (e), (f), (g), (h), and (i) in Section 5 of Article III.

ARTICLE V

OFFICERS

SECTION 1. Officers. The Officers of the Academy, all of whom shall be members, shall consist of a President, a President-Elect, four Vice-Presidents, a Secretary, and a Treasurer.

SEC. 2. *Election and Term of Office*. At each annual meeting of the Board, the Directors present, by a vote of a majority of the whole Board shall elect, separately and in the order named, a President-Elect, two or more Vice-Presidents, a Secretary, and a Treasurer.

At the annual meeting of the Board, if either (a) the President-Elect has succeeded the President and has served in that capacity for six months or more by reason of the office of President becoming vacant or (b) the office of the President-Elect is vacant, except in the case where the Presi-

By laws

dent-Elect has succeeded to the office of the President and has served in that capacity for less than six months, the Directors by a vote of a majority of the whole Board shall, prior to the election of the President-Elect, elect a President to serve from the close of such meeting of the Board until the close of the next succeeding annual meeting of the Board.

Except as hereinafter provided, the President-Elect, having been so elected at an annual meeting of the Board, shall automatically succeed the President at the close of the first subsequent annual meeting of the Board, and he shall serve as the President until the close of the second subsequent annual meeting of the Board. In the event the office of President becomes vacant, the President-Elect shall automatically succeed to fill the vacancy for the unexpired term. If the President-Elect so succeeds the President and serves in that capacity for less than six months prior to the close of the next annual meeting of the Board following his succession to the Presidency, he shall further serve as President until the close of the next subsequent annual meeting of the Board.

The term of two of the Vice-Presidents elected at each annual meeting of the Board shall be from the close of such meeting until the close of the second succeeding annual meeting of the Board. The term of any other Vice-Presidents elected at each annual meeting of the Board shall be from the close of such meeting until the close of the next succeeding annual meeting of the Board. The terms of the Secretary and the Treasurer shall be from the close of the annual meeting of the Board at which each is elected until the close of the next succeeding annual meeting of the Board.

Except as provided above, a retiring President shall thereafter be permanently ineligible for election for another term as President or President-Elect.

A retiring Vice-President shall not be eligible for re-election as a Vice-President at the meeting at which his term expires.

Each Officer shall hold office for the term for which he is elected and until his successor shall have been elected.

In the event of vacancy in the office of both the President and President-Elect, the Board shall by majority vote of the whole Board elect a member to fill the vacancy for the unexpired term of the President.

In the event a vacancy occurs among the Vice-Presidents, or in the office of Secretary or Treasurer, the Board shall by majority vote of the whole Board elect a member to fill the vacancy for the unexpired term.

By laws

ARTICLE VI DUTIES OF OFFICERS

SECTION 1. President. The President shall preside at the meetings of the Board and of the Academy. He shall appoint committees authorized by the Board. He may sign with the Treasurer, or any other person authorized by the Board, contracts or other instruments which the Board has authorized to be executed.

SEC. 2. *President-Elect*. The President-Elect shall have such duties as may be assigned to him by the President or by the Board. In the absence of the President, or in the event of his inability or refusal to act, the President-Elect shall perform the duties of the President's office.

SEC. 3. Vice-Presidents. Each of the Vice-Presidents shall have such duties as may be assigned to him by the President or by the Board.

SEC. 4. Secretary. The Secretary shall record and file minutes of all meetings of the Board, give all notices, be custodian of the corporate records of the Academy, and in general shall perform all customary duties incident to the office of Secretary.

SEC. 5. *Treasurer*. The Treasurer shall keep a register of the members, have charge of the preparation and publication of any *Year Book* which may be published, have general supervision of any arrangements for holding examinations, have charge and custody of all funds and securities, collect dues, pay bills, prepare financial statements, and in general perform all customary duties incident to the office of Treasurer. The Treasurer shall give a bond for the faithful discharge of his duties, the cost of which shall be paid by the Academy.

ARTICLE VII

FINANCES AND CONTRACTS

SECTION 1. *Dues*. Except as hereinafter provided, each member shall pay such dues for each calendar year as may be established by the Board. Such dues shall be payable as of January 1 of the calendar year. Any member who has become totally disabled or who, having attained age 62, notifies the Treasurer in writing that he has retired from active work may be exempted from the payment of dues at the discretion of the Board. Any member who has attained age 70 prior to the calendar year with respect to which dues are payable shall be exempted from the payment of dues.

It shall be the duty of the Treasurer to cause to be notified by mail any member whose dues may be six months in arrears and to accompany such notice by a copy of this Section. If the dues remain unpaid three

Bylaws

months following the time of mailing such notice, the Treasurer shall strike the name of such member from the rolls and such person shall cease to be a member of the Academy. Such person may, however, again become a member by applying for membership and meeting such other conditions as the Board may prescribe.

SEC. 2. Contracts. The Board may authorize any Officer or agent to enter into any contract or execute and deliver any instrument in the name or on behalf of the Academy.

SEC. 3. Checks. All checks, drafts, or other orders for the payment of money, notes, or other evidences of indebtedness shall be signed by such Officer or agent of the Academy as shall from time to time be determined by the Board.

SEC. 4. *Deposits*. All funds of the Academy not otherwise employed or invested shall be deposited to the credit of the Academy in such banks, trust companies, or other depositories as the Board may select.

ARTICLE VIII

RESIGNATION AND DISCIPLINE OF MEMBERS

SECTION 1. Resignation. Any member who is not in default in payment of dues and against whom no complaints or charges are pending may at any time file his resignation in writing with the Treasurer and, when accepted by the Board, it shall become effective as of the date it was filed. Notwithstanding the foregoing, the Board may in its discretion permit the resignation of a member against whom a complaint or charge is pending. The Board, on written application of any member who has resigned, may reinstate such member subject to such conditions as it may prescribe.

SEC. 2. Discipline. The Board, at any meeting attended by at least one-half of its members, shall have the power to consider and take action, as herein provided, with respect to all questions which may arise as to the conduct of a member of the Academy in his relationship to the Academy or its members, or in his profession, or in the practice thereof, or affecting the interests of the actuarial profession. The Board may, on its own initiative, investigate and take action with respect to any such question, and may also receive and hear any complaint relating to the conduct of a member preferred in writing and subscribed to by a member.

In the course of dealing with questions and complaints relating to the conduct of members, the Board may appoint, from among the members of the Academy, committees and boards vested with the powers specified herein:

By laws

- a) Investigating committees empowered to investigate questions and complaints and to prefer charges against a member.
- b) Prosecuting committees empowered to prosecute charges against a member at hearings before the Board or a disciplinary board.
- c) Disciplinary boards empowered to hear evidence relating to questions and complaints and to make findings with respect to such evidence.

The procedures for such committees and boards shall be prescribed by the Board. The Board may retain counsel for the assistance of the Board and of committees and boards appointed by it.

In any hearing before the Board or a disciplinary board, a member proceeded against shall have the right to appear personally and by counsel, to be informed of the nature and content of the question or complaint, to examine the evidence presented, to examine adverse witnesses, and to present witnesses and evidence in his behalf. Any member preferring a complaint may appear personally and by counsel. Witnesses called in the course of hearings involving conduct shall vouch for the truth of their statements on their word of honor.

In all proceedings under this Section, the Board shall decide, directly or upon review of the findings of a body appointed by it, whether or not misconduct has occurred. If the Board finds that misconduct has occurred, it may warn, admonish, reprimand, suspend, or expel the member, provided that no order reprimanding, suspending, or expelling a member shall be issued except after a hearing before the Board or a disciplinary board.

A member against whom an order of suspension or expulsion has been rendered shall, upon application to the Board within thirty days thereafter, be entitled to appeal to the members attending a meeting upon the following conditions:

- a) All rights and privileges of membership shall be suspended during the pendency of the appeal.
- b) The notice of appeal shall be in writing and shall stipulate that the appealing member consents to the mailing to the members of a transcript of the evidence and copies of exhibits in the form approved by a majority of the Board.
- c) The appealing member shall, within ten days after an invoice of the amount due is sent to him, deposit with the Treasurer the cost of transcribing and printing the transcript of the evidence and copies of any and all exhibits.

By laws

In the event the decision of the Board shall be set aside, the Treasurer shall return to the appealing member the amount of the deposit. Otherwise the deposit shall be retained by the Academy.

In the event of an appeal to the members the decision of the Board may be affirmed, modified, or set aside by the vote of a majority of the members present and voting at a meeting of the Academy.

The Board may, in its discretion, reinstate to membership at any time a member suspended or expelled under this Section, provided, in the event the suspension or expulsion had been affirmed by the members, the reinstatement shall not take effect unless and until confirmed by a vote of a majority of the members present and voting at a meeting of the Academy.

Except as otherwise provided, all proceedings under this Section shall be deemed confidential and kept secret. The Board, however, shall notify the members of their action in all instances in which the Board orders the suspension or expulsion of a member. Such notification shall not be given until the time to appeal has expired or, in the event of an appeal, until a majority of the members present at a meeting of the Academy have voted in favor of suspension or expulsion. At the same time notification is given to the members, the Board may also give notice of such suspension or expulsion to such newspapers or journals as it may select.

In the event of subsequent reinstatement of the member, the Board shall give notice of such action to the members of the Academy and to any newspapers or journals previously advised by the Board of the member's suspension or expulsion.

ARTICLE IX

NOTICE

The requirement that notice be given to members or other persons shall be satisfied when a letter has been deposited in a United States Post Office mailbox addressed to the last known address of such person.

ARTICLE X

INDEMNIFICATION

Each person who at any time shall serve, or shall have served, as an Officer, member of the Board, committee member, or member of any disciplinary board of the Academy (and his heirs, executors, administrators, and personal representatives) shall be indemnified by the Academy against all costs and expenses (including but not limited to legal fees, amounts of judgments paid, and amounts paid in settlement) reasonably incurred in connection with the defense of any claim, action, suit, or proceeding, whether civil, criminal, administrative, or other, in which he or they may be involved by virtue of such person being or having been an Officer, member of the Board, committee member, or member of any disciplinary board of the Academy, or in connection with any appeal therein; provided, however, that in the event of a settlement the indemnification herein provided shall apply only when the Board approves such settlement; and provided further that such indemnity shall not be operative with respect to any matter as to which such person shall have been finally adjudged liable in such claim, action, suit, or proceeding on account of his own willful misconduct.

The rights accruing to any person under this Article shall be without prejudice to any rights or benefits given by the Board inconsistent therewith in special cases and shall not exclude any other rights or benefits to which he may be lawfully entitled.

ARTICLE XI

USE OF FINANCIAL RESOURCES: DISSOLUTION

The funds of the Academy shall be devoted exclusively to the purposes stated in paragraph 5 of the Articles of Incorporation. No part of the net earnings of the Academy shall ever inure in whole or in part to the benefit of any member or individual. If the Academy is dissolved, all of its remaining assets shall be transferred to one or more organizations organized and operated exclusively for purposes similar to those of the Academy.

ARTICLE XII AMENDMENTS

Amendments to the Bylaws proposed by a vote of two-thirds of the Directors present at a duly convened meeting of the Board shall be mailed forthwith to the members and shall become effective thirty days after such mailing, unless 10 per cent or more of the members notify the Secretary in writing within that time that they disapprove of the proposal. Any proposal thus disapproved shall be presented to the next annual meeting of the Academy and shall then take effect if approved by a majority of the members present.

GUIDES TO PROFESSIONAL CONDUCT

(Issued by Authority of the Board of Directors, November, 1969)

Professional conduct involves the actuary's own sense of integrity and his professional relationship with those to whom he renders services, with his employer, with other members of the profession, and with the world at large. In all these relationships every member of the profession is concerned with his own behavior and, as the good name of the profession is the concern of all its members, with the behavior of his colleagues.

In order to assist the Board of Directors and the Academy in achieving the objectives of the Academy and, more importantly, to guide members of the Academy when they encounter questions of professional conduct as actuaries, the following "Guides to Professional Conduct" have been prepared by order of, and approved by, the Board. As is true of codes of ethics generally, these Guides deal with precepts and principles only. They are not precise rules and are subject to interpretations in relation to the variety of circumstances that occur in practice. Any member wishing advice regarding the application of these Guides to a particular set of facts is urged to consult the Chairman of the Professional Conduct Committee.

1. Professional Duty.

- a) The member will act in a manner to uphold the dignity of the actuarial profession and to fulfill its responsibility to the public.
- b) The member will bear in mind that the actuary acts as an expert when he gives actuarial advice, and he will give such advice only when he is qualified to do so.
- c) The member will not provide actuarial service for or associate professionally with any person or organization where there is an evident possibility that his service may be used in a manner that is contrary to the public interest or the interest of his profession or in a manner to evade the law.
- 2. Relationship of the Actuary to His Client or Employer.
 - a) Matters will be so ordered that all concerned are clear as to who is the member's client or employer and in what capacity the member is serving his client or employer.

- b) The member will act for each client or employer with scrupulous attention to the trust and confidence that the relationship implies and will have due regard for the confidential nature of his work.
- c) The member will recognize his ethical responsibilities to the person or organization whose actions may be influenced by his actuarial opinions or findings. When it is not feasible for the member to render his opinions or findings directly to such person or organization, he will act in such a manner as to leave no doubt that he is the source of the opinions or findings and to indicate clearly his personal availability to provide supplemental advice and explanation. If such opinions or findings are submitted to another actuary for review, either he or the other actuary will be available for supplemental advice and explanation.
- 3. Nature of the Actuary's Responsibility to His Client or Employer.
 - In any situation in which there is or may be a conflict of interest involving the member's actuarial service, whether one or more clients or employers are involved, the member will not perform such actuarial service if the conflict makes or is likely to make it difficult for him to act independently. Even if there is no question as to his ability to act independently, he will not act unless there has been a full disclosure of the situation to all parties involved and the parties have expressly agreed to his performance of the service.
- 4. Calculations and Recommendations.
 - a) The member will customarily include in any report or certificate quoting actuarial costs, reserves, or liabilities a statement or reference describing or clearly identifying the data and the actuarial methods and assumptions employed.
 - b) The member will exercise his best judgment to ensure that any calculations or recommendations made by him or under his direction are based on sufficient and reliable data, that any assumptions made are adequate and appropriate, and that the methods employed are consistent with the sound principles established by precedents or common usage within the profession.
 - c) If, nevertheless, a client or employer requests the member to prepare a study which in his opinion deviates from this practice, any resulting report, recommendation, or certificate submitted by him will include an appropriate and explicit qualification of his findings.

- d) The member who renders an opinion as to the adequacy of life and health insurance reserves shall be guided by principles established by or in common use within the profession; the member will at all times recognize that the reserves required by statute or the regulations of insurance departments constitute a minimum legal test of adequacy for the protection of policyholders. When a member characterizes reserves as adequate, he shall either (i) assure himself that they meet any applicable statutory or regulatory standards or (ii) clearly qualify his characterization in this respect, including an explicit statement as to whether the reserves meet such statutory or regulatory standards.
- 5. Advertising and Relations with Other Members.
 - a) The member will neither engage in nor condone any advertising or other activity which can reasonably be regarded as being likely to attract professional work unfairly, or where the tone, form, and content are not strictly professional.
 - b) The member will conduct his professional activities on a high plane. He will avoid unjustifiable or improper criticism of others and will not attempt to injure maliciously the professional reputation of any other actuary. He will recognize that there is substantial room for honest differences of opinion on many matters.

6. Remuneration,

The member will make full and timely disclosure to a client as to all direct and indirect compensation that he or his firm may receive from all sources in relation to any assignment the member or his firm undertakes for the client.

7. Titles.

The member will use a designation dependent upon elective or appointive qualification within the Academy, such as "President," "Member of the Board of Directors," or "Member of the Education and Examination Committee," only when he is acting in such capacity on behalf of the Academy.

OPINIONS AS TO PROFESSIONAL CONDUCT

The Bylaws of the American Academy of Actuaries place in the Board of Directors the power to consider and take action with respect to questions which may arise as to the conduct of a member in his relations to the Academy or its members, or in his profession, or in the practice thereof, or affecting the interests of the actuarial profession. In doing so, the Bylaws grant certain disciplinary powers to the Board in case it determines that misconduct has occurred.

The Board names a Professional Conduct Committee to have continuous oversight over the Guides to Professional Conduct, and to recommend revision or repeal of specific guides and also new guides. The Committee also issues interpretive opinions on the Guides and answers inquiries about professional conduct, including both general inquiries and those relating to particular situations but not to named members. (Complaints and questions involving named members should be directed to the President rather than to this Committee.)

The Opinions issued to date are set forth herein. All Opinions of the American Academy of Actuaries are designated "A." Each other actuarial organization in the United States has its own designation. There is a general understanding among the actuarial organizations that all will use the same Opinion Number when dealing with the same subject. Through an exchange of drafts the Opinions on a subject may be identical or nearly so. This may not always be the case, however.

OPINION A-1: RELATIONS WITH OTHER ACTUARIES

INTRODUCTION

The following statement by Francis Bacon is often quoted:* "I hold every man a debtor to his profession, from the which as men of course do seek to receive countenance and profit, so ought they of duty to endeavor themselves by way of amends to be a help and ornament thereunto." Much of a professional man's knowledge comes from what has been contributed to the profession by others before him. This does not cease with the past, however. There must be continual interchange of information and opinion which enriches the total knowledge within a profession.

*It is used as the motto of the Institute of Actuaries.

Ideas and things that have been learned from experience are not patented. Through professional articles and speeches, members of a profession contribute from their knowledge to the improvement of the group. Such cooperation is essential so that the whole profession may keep up with the rapid changes of the business world and the demands of the profession. An individual actuary's particular experience must be augmented by what is provided by others in the profession in order to develop sources of knowledge of the theory and techniques of the profession.

This leads to the necessity, as well as the desirability, of there being cordial relations and mutual confidence among the members of a profession. This contributes to the advancement of the profession and to the improved quality of its service to its clients. Undue rivalry between the members of a profession would weaken and destroy the very things which distinguish a profession from commercial business. The usual promotional procedures of a commercial business—such things as self-laudatory advertising, solicitation, obtaining business solely on a price basis—are not suitable to a profession. A characteristic of, and a satisfaction to, the professional man is to have the respect and good opinion of his fellow practitioners. Mutual confidence is built on adherence to ethical conduct and by the observation of professional etiquette and courtesy.

Competence and concern for clients require that a professional man be ready to refer work to specialists or consult with them, where desirable. He should not feel that, in so doing, he might lose his client to the colleague so consulted. Similarly, if an actuary is requested by a client of another actuary to do work which supplements such actuary's work, or is of a different nature, the client's actuary should be able to expect professional courtesy from the other actuary.

PREAMBLE TO GUIDES

"Professional conduct involves the actuary's own sense of integrity and his professional relationship with those to whom he renders services, with his employer, with other members of the profession, and with the world at large. In all these relationships every member of the profession is concerned with his own behavior and, as the good name of the profession is the concern of all its members, with the behavior of his colleagues."

OPINION

In the opinion of the Committee, an actuary, as a professional man, will show professional courtesy toward fellow actuaries and their clients. It is recognized that competition exists in the profession, since clients are

Opinions as to Professional Conduct

free to change advisers, and it should be possible for the public to know what services are available. However, for the members of a profession to practice aggressive competition would be to destroy the desirable characteristics of a profession.

The Committee believes, therefore, that advertising in which the tone, form, and content are inappropriate to a profession and solicitation of clients in a manner which is discourteous or unprofessional are injurious to the profession of which the actuary is a member and upon which he depends for his professional stature. Thus, aggressive solicitation of clients and "raiding" another's clients are unprofessional and out of keeping with the Guides to Professional Conduct. The Committee also believes that underpricing of services and underestimating the amount of services needed for a specific assignment, when knowingly done in order to attract business, are unprofessional practices which conflict with the basic principles underlying the Guides as set forth in the Preamble to the Guides.

OPINION A-2: USE OF TITLES AND DESIGNATIONS

Guide 7 and Section 1 of Article I of the Bylaws are concerned primarily with the use of titles by members and, in particular, with designations related to the Academy. The purpose of the Guide is to clarify the proper use of a designation. For this Opinion, the term *title* means any title conferred by an employer and need not denote officer standing, and the term *designation* means a specific reference to any relationship of a member to the Academy.

As an example of the use of titles by a member, consider an employee who has the title of "Assistant Actuary" conferred by his employer. He may use this title and also the designation "M.A.A.A." If he wishes to use both, he would sign as follows:

> James H. Jones, M.A.A. Assistant Actuary

> > 01

James H. Jones, Member of the American Academy of Actuaries Assistant Actuary

If an employee has been given no title, he merely signs his name with or without the "M.A.A.A." or "Member of the American Academy of

166

Actuaries," as he chooses. This Guide applies fully, whether or not the employee has a title.

An actuary might act other than as an employee or other than on behalf of a client in giving an actuarial opinion before a public committee or other body for which he is not specifically compensated by anyone. In such activity he should adhere to this Guide as to the use of designations.

A member of the Board of Directors may use his designation "Member of the Board of Directors, American Academy of Actuaries" only when dealing with Academy business or when authorized to speak for the Academy. The same is true of all appointed or elected positions in the Academy.

The Committee also believes that a member may not include on a letterhead any references to offices and committee memberships he holds in the Academy, except when used for Academy business. Regardless of his offices either elected or appointed, he may never speak for the Academy or for one of its committees unless authorized to do so by the Board of Directors.

In the opinion of the Committee, it would not be a violation of Guide 7 to refer to offices held in the Academy in biographical material of any type (including material in connection with a book or article written by a member), or in connection with other generally published material. It would not be a violation to refer to offices held in the Academy when giving testimony in a court of law or before a public body, provided it is made clear that the member does not speak for the Academy or one of its committees, unless specifically authorized to do so.

It would not be a violation to use such biographical material when appropriate in connection with a promotion, change in employment or on any other similar occasion. The ultimate test is whether the reader could be led to conclude that the member is representing himself as a spokesman of the Academy or of one of its component parts.

OPINION A-3: TRANSMITTAL OF ACTUARIAL REPORTS

DEFINITIONS

An actuarial report is essentially a statement of actuarial findings, conclusions or recommendations resulting from the actuary's experience and judgment, applied within the framework of a particular set of facts and assumptions. In this Opinion, the term is intended to include any communication, certificate or report based, in whole or in part, on knowledge which is peculiar to an actuary or where the reader of any such communication, certificate or report may be influenced by the fact that the writer is an actuary.

The term *client* is intended to include any person or organization for whom an actuarial report is prepared, and whose actions or decisions may reasonably be expected to be influenced by such a report.

OBJECTIVE

Any manner of transmittal of an actuarial report which involves the risk that the underlying facts and assumptions, and the limitations resulting from their use, are not fully communicated to the client involves a corresponding risk that the conclusions or recommendations may be misinterpreted or misapplied. It is important, therefore, that this risk be minimized or eliminated.

PERTINENT GUIDES

Guides 2(c) and 4(a) are both pertinent to the question of proper transmittal of actuarial reports. These Guides have, in the Committee's opinion, been designed to assure the maximum practical safeguards against the misinterpretation or misuse of actuarial findings or recommendations. Thus, Guide 4(a) provides for the inclusion in an actuarial report of such underlying data as are essential to the findings or conclusions reported. The key test is whether another actuary, unfamiliar with the situation, would find the information sufficient to appraise the conclusions.

Guide 2(c) is designed primarily to assure that the information called for in Guide 4(a) will, in fact, be communicated to the client, and that the client will be in a position to verify his understanding of the report directly with the actuary who prepared it, or with another actuary equally well qualified to explain the report. It also serves to give assurance to the actuary that his conclusions and recommendations are properly interpreted and applied.

ACTUARY ACTING FOR AN INSURANCE COMPANY

When an actuary advises an insurance company on premiums, dividends, reserves and related matters, the client is the company, its policymaking executives and in some situations its board of directors and its auditors, whether or not he is an employee of the insurance company. Thus, in such circumstances, the member should satisfy himself that the persons who may be expected to utilize his report are fully cognizant of the significance of his findings.

ACTUARY ACTING FOR A POLICYHOLDER OF AN INSURANCE COMPANY

When an actuary prepares a report for a policyholder (or a prospective policyholder), which contains actuarial costs or forecasts that are in the nature of recommendations rather than guarantees fully supported by the insurance company, Guides 2(c) and 4(a) are fully applicable, since in this situation the policyholder is the client. For example, in offering recommendations as to contributions under a deposit administration pension contract, the actuary responsible, whether an employee of the insurance company or an outside consultant, should make certain that he is personally identified as the source of the recommendation, that his report is not abridged or edited on route to the client, and that his availability to answer any questions regarding the report is known. This should apply whether or not there is an explicit recommendation of contributions, and whether or not the report states clearly the extent to which company guarantees are involved.

ACTUARY IN RELATION TO NON-INSURED PENSION PLANS

When an actuary prepares a report including cost or contribution figures in relation to a non-insured pension plan, Guides 2(c) and 4(a) apply. Thus, if the report is delivered by a non-actuarial associate of the member, or through a bank or trust company, the Committee believes that the member should recognize the risk of misinterpretation or misuse, and he should guard against it by application of the procedures indicated by Guide 2(c). This can be done where the actuary does not sign or deliver the report, by the concurrent use of a supplemental statement, signed by the actuary, covering the actuarial portions of the material included.

As a special case of the foregoing, it is the opinion of the Committee that a member should not become a party to any arrangement whereby a bank, investment advisor, insurance broker or other separate person or organization will use reports prepared by the member, unless the member is identified and it is clearly understood and agreed that the member's responsibility is to the employer whose plan or proposed plan is the subject of the report and that the provisions of Guide 2(c) will be strictly observed.

OPINION A-4: ACTUARIAL PRINCIPLES AND PRACTICES IN CONNECTION WITH PENSION PLANS

INTRODUCTION

This Opinion is intended to interpret and amplify the application of Section 4 of the Guides to Professional Conduct to actuarial valuations of employee retirement plans. As such, the Opinion is directed to actuaries who prepare actuarial reports providing information directed towards employers, government bodies, employee groups, unions or other members of the public in connection with the design, revision, valuation or funding of employee retirement plans.

The Committee recognizes that it would be inappropriate to prescribe inflexible guides for the performance of the actuary's work in connection with pension plan calculations. They also recognize that the selection of assumptions and cost methods involves professional judgment based on individual circumstances applicable to a particular plan, including the purpose or purposes which the valuation is intended to serve, the nature of the employee group, the degree of funding already accomplished and the prospect of permanence of the sponsoring organization or of the plan. The promulgation of uniform procedures or practices which fail to take into account such variables would, in the opinion of the Committee, be unprofessional.

On the other hand, the Committee believes that the effectiveness of the actuary would be enhanced by the adoption of a statement of principles relating to appropriate application of actuarial science to pension problems and to adequate disclosure of pertinent and material facts bearing on his work. It is believed that such a statement of the basic responsibilities of the actuary will tend to minimize possibilities of misunderstanding or misinterpretation by those relying on his work.

THE APPLICABLE GUIDES

The following material appearing in the Guides to Professional Conduct is especially applicable to the work of the actuary on pension matters:

- "4. Calculations and Recommendations.
 - a) The member will customarily include in any report or certificate quoting actuarial costs, reserves, or liabilities a statement or reference describing or clearly identifying the data and the actuarial methods and assumptions employed.
 - b) The member will exercise his best judgment to ensure that any calculations or recommendations made by him or under his direction are based on sufficient and reliable data, that any assumptions made are adequate and appropriate, and that the methods employed are consistent with the sound principles established by precedents or common usage within the profession.

c) If, nevertheless, a client or employer requests the member to prepare a study which in his opinion deviates from this practice, any resulting report, recommendation, or certificate submitted by him will include an appropriate and explicit qualification of his findings."

CLARIFYING STATEMENT OF WORKING GUIDE

A requirement common to all actuarial valuations is that assumptions and methods be selected and applied with integrity, good judgment and perspective in relation to the particular problem.

Diverse purposes which an actuarial valuation may be designed to serve may call for approaches which differ from those appropriate to other situations. For example, the methods and assumptions appropriate to solvency tests associated with possible plan terminations, plan mergers or partial plan spinoffs, may be quite different from those appropriate to the determination of long-range cost levels of continuing plans. In the opinion of the Committee, it is reasonable for the actuary to give regard to the practical effect of his report in terms of its purpose.

In addition to considerations of fund solvency or the development of benefit security for participants, the actuary will probably take into account the financial needs and planning of the plan sponsor, as well as factors which may relate to requirements or suggestions made by accountants, governmental agencies and bargaining or other agreements.

Other special purposes of reports might relate to bargaining situations, determination of tax-deductible costs or exploration of the effect on future costs of variations in experience or the introduction of ancillary benefits such as liberalized vesting, survivors' benefits, etc.

OPINION

- 1. "Actuarial soundness" is neither an absolute nor a unique concept, but must be considered in relation to the problem at hand and the accuracy with which future experience can be predicted. Therefore, the Committee believes that general opinions as to "actuarial soundness" should be avoided, wherever possible, and that an opinion as to the adequacy of a given financing arrangement with respect to specifically defined objectives, assumptions or requirements should be substituted, where appropriate, or otherwise be appended.
- 2. The actuary's responsibilities in the pension field involve, to a high degree, considerations affecting the public interest. Accordingly, the Committee believes that he should give consideration to the following:

- a) Careful interpretation of his client's objectives in terms of plan design, benefit security, and financing.
- b) Explanation of available alternatives and their effect on such objectives.
- c) Translation of client objectives into the type or types of valuation to be performed (i.e., special purpose valuations).
- d) Selection of appropriate assumptions and cost methods.
- e) Periodic analyses of experience in relation to assumptions.
- f) Analysis of trends in benefits, cost factors, social and economic factors affecting pensions, investment policies, employee security and the like.
- g) Adequate and clear disclosure of pertinent facts and findings in actuarial reports.
- 3. In the furnishing of reliable information the actuary is typically in a position of rendering advice based on the interaction of many assumptions, some of which are not susceptible of accurate statistical prediction. Therefore, the actuary has a responsibility to avoid misunderstanding by means of adequate disclosures. Accordingly, in the opinion of the Committee the actuary's report, in addition to including the name of the actuary directing the report and his professional affiliation, should consider the following elements and give sufficient detail, where pertinent, to permit an objective appraisal of the valuation by another qualified actuary:
 - a) The name of the person or firm retaining the actuary for the report, and the purpose which the report is intended to serve.
 - b) An outline or reference to an accessible outline of the plan of benefits being valued.
 - c) The effective date of the valuation, the date as of which the data were compiled, sources of data and any assumptions made with respect to unavailable census information.
 - d) A summary of the statistics pertaining to the group, broken down according to significant categories such as retired, active and terminated-vested, together with the book and market values of assets and the asset value used in the valuation.
 - e) A summary of the basic valuation results with a suitable statement relative to an appropriate level of pension cost and an appropriate range in contributions.

f) A statement of the actuarial assumptions and methods, including, where appropriate, an appraisal of their suitability for the purposes at hand and reference to factors which have not been considered. Changes in actuarial assumptions from those used in previous reports should be stated and their effect noted.

This statement should not be limited to factors explicitly assumed but should include a reference to the handling, or absence of consideration, of such other factors as the actuary in his judgment deems to have pertinence in an evaluation of future costs or cost incidence in terms of the purpose to be served by his report. Such factors, for example, may include inflation, probable margins, effect of plant shutdown, etc.

OPINION A-5: QUALIFICATIONS TO GIVE ADVICE IN A SPECIFIC SITUATION

The purpose of this Opinion is to assist the member in interpreting paragraph 1(b) of the Guides to Professional Conduct. Because of the actuary's rigorous training in actuarial mathematics, insurance, and employee benefits, the public may believe that every actuary is well qualified to advise on all aspects of pensions and other employee benefits, life, sickness, and accident insurance (including individual, group, and social) and on property and liability insurance, demography, investments, and computers. This is a very extensive list, and most actuaries have had some training in almost every subject listed. A special responsibility rests on every actuary to undertake only those assignments which he is qualified to do; otherwise, the client will be ill-served and so will the profession.

The actuary, bearing in mind the responsibility to his client, his profession, and the public, will have to judge whether or not his training and experience qualify him to give advice on a particular assignment. He must also be prepared to accept the opinion of his peers on the validity of that judgment.

Although in most situations the client will have adequately satisfied himself that the actuary is well qualified to do the assignment, there may be some situations where, because of special circumstances, an actuary is invited to give advice in a field where he has had inadequate training or experience. For example, the work could be in some difficult pension area and the actuary has had experience only with life insurance companies; or in some life insurance company problem and he has been working only with pensions; or in a property or liability insurance problem and he has had neither adequate training nor experience in this area; or in some problem in social insurance or demography where he has had some training but little experience; or in some problem where his actuarial training and experience are clearly useful but in which he has had no specific training or experience. These examples are illustrative only and are far from complete.

An actuary will be deemed to be qualified to give advice in his capacity as an actuary if he has had experience involving the application of his actuarial studies and training which equips him to understand thoroughly the pertinent aspects of the particular problem or situation concerning which his advice is sought, and to produce solutions, judgments, or recommendations whose reliability and likely consequences he should be able to ascertain with confidence. Successful repetition of work of a similar nature over a period of years naturally enhances the actuary's qualifications to deal with work of such kind.

The actuary should decline any assignment for which his qualifications are insufficient.

OPINION A-6: ACTUARIAL PRINCIPLES AND PRACTICES IN CONNECTION WITH FINANCIAL REPORTING OF LIFE IN-SURANCE COMPANIES IN THE UNITED STATES

INTRODUCTION

This Opinion is intended to interpret and amplify the application of Sections 1, 2, 3, and 4 of the Guides to Professional Conduct, and their relation to the financial reporting of life insurance companies, including particularly their relation to the audit guide entitled "Audits of Stock Life Insurance Companies" published by the American Institute of Certified Public Accountants. It applies to any actuary who acts for a life insurance company in the preparation of a financial statement or report, who contributes elements for inclusion in any such financial statement or report, or who audits or reviews elements of any such financial statement or report, when such statement or report is to be presented as having been prepared in accordance with "Generally Accepted Accounting Principles" as that term is understood in the United States, and is intended for stockholders, policyowners, taxing authorities, regulatory authorities, or the general public, and is designed to show operating results, solvency, or other aspects of financial condition.

The Committee recognizes that it would be inappropriate to prescribe

inflexible guides for the performance of the actuary's work in connection with the financial reporting of life insurance companies. The Committee also recognizes that the selection of assumptions and methods involves professional judgment based on the circumstances applicable to a particular situation, including the purpose or purposes which the actuary's work is intended to serve. The promulgation of uniform procedures or practices which fail to take into account such circumstances and variables would, in the opinion of the Committee, be unprofessional.

On the other hand, the Committee believes that there would be merit in adopting a statement of principles relating to the appropriate application of actuarial science to the financial reporting of life insurance companies and to adequate disclosure of pertinent and material facts. It is believed that the making and the observing of such a statement of the basic responsibilities of the actuary will tend to minimize the possibility of misunderstanding or misinterpretation by those relying on his work and the likelihood of need for disciplinary action under Article VIII of the Academy's Bylaws.

CLARIFYING STATEMENT

A requirement common to all actuarial procedures is that assumptions and methods be selected and applied with integrity, informed judgment, and perspective in relation to the purpose for which the results are intended.

Assumptions and methods may appropriately be different in calculations related to the same period or moment in time but intended for different purposes; for example, the statutory valuation of insurance reserves for use in financial reports to state regulatory authorities or the valuation of insurance reserves for use in federal income tax returns may require different assumptions and methods from those used for reserve valuations and related calculations in connection with financial statements which are prepared in accordance with generally accepted accounting principles.

Determinations of various elements of a given related set of financial statements must be based upon assumptions and methods which are consistent among themselves, with due regard for the purpose of the statements and for the methods to be employed in the calculations.

OPINION

1. Guide 1(b) and Opinion A-5 remind the actuary that he will give actuarial advice only when he is qualified to do so. It is the opinion of the Committee that an actuary should undertake to prepare or

verify reserves or other actuarial elements of financial statements only if he is familiar with the purposes and uses of such statements and, in the case of financial statements prepared in accordance with generally accepted accounting principles, with the application of such principles to life insurance accounting.

- 2. Guide 2(a) relates to the relationship of the actuary to his client or employer. It is the opinion of the Committee that an actuary who is responsible for any part of financial statements which are subject to audit must make sure that the auditor is fully cognizant of his relationship with the company. If a formal actuarial opinion is made part of published financial statements, the context of such opinion should make clear the relationship between the actuary and the company.
- 3. Guide 2(b) provides that an actuary will have due regard for the confidential nature of his work. It is the opinion of the Committee that when the actuary is required to make disclosures to the company's independent auditor and to support the assumptions and methods which he has used in the preparation of financial statements, appropriate steps should be taken to preserve the confidential nature of any formal written report which contains any confidential material.
- 4. When an actuary's work relates to financial statements prepared in accordance with generally accepted accounting principles, it is the opinion of the Committee that Guide 2(c) requires as a minimum that an actuarial report should be furnished to the company and to the company's independent auditor, if any. The objective of Guide 2(c) will be more fully satisfied if the auditor's opinion identifies the actuary or if published financial statements include a formal actuarial opinion. Any such actuarial report or opinion should identify the actuary, his relationship with the company, and the scope of his activity in relation to the financial statements involved. In situations where a number of actuaries who are responsible to a principal actuary participate in work relating to any such financial statement, any actuarial report or opinion should include the signature of the principal actuary.
- 5. Guide 3 relates to situations "in which there is or may be a conflict of interest involving the member's actuarial service" and states that "the member will not perform such actuarial service if the conflict makes or is likely to make it difficult for him to act independently." The service an actuary performs in reviewing financial statements for the purpose of forming, expressing, and publishing an opinion which purports to be independent with regard to such financial statements is

a type of service to which Guide 3 is intended to relate. It is the opinion of the Committee that Guide 3 does not inhibit the service an actuary performs for an insurance company in preparing or evaluating material for inclusion in financial statements of such company. If an actuary employed or engaged by the reporting company does express a professional opinion regarding any material in the financial statements of such company, Guide 3 requires that his relationship with the company be clearly described in the opinion.

- 6. Guide 4(a) states that "the member will customarily include in any report or certificate quoting actuarial costs, reserves, or liabilities a statement or reference describing or clearly identifying the data and the actuarial methods and assumptions employed." It is the opinion of the Committee that Guide 4(a) as applied to the actuary's work in connection with financial statements prepared in accordance with generally accepted accounting principles requires that the actuary disclose to the auditor the actuarial assumptions and methods, including, where appropriate, an appraisal of their suitability for the purposes at hand and reference to factors which have not been considered. In many instances such disclosure may be supported by oral discussions between the auditor and the actuary. Approximations and approximate methods may be used, provided that the actuary has satisfied himself that the result does not differ materially from the result of using more precise methods.
- 7. It is the opinion of the Committee that Guide 4(b) requires that the actuary, in selecting actuarial assumptions and methods for use in any financial statement prepared in accordance with generally accepted accounting principles, take into consideration the published formal Recommendations of the Academy's Committee on Financial Reporting Principles. An actuary who makes use in any such financial statement of any assumption or method which conflicts with such Recommendations must be prepared to support his use of such assumption or method.
- 8. It is the opinion of the Committee that Guide 4(c) should be interpreted as requiring that an actuary who, for any reason, uses in financial statements prepared in accordance with generally accepted accounting principles any assumption or method which in his opinion deviates materially from the requirements of Guide 4(b) or of Guide 4(d) will include in any actuarial report or opinion prepared in accordance with Opinion 4 above an appropriate and explicit qualification with respect to such deviation.

FINANCIAL REPORTING RECOM-MENDATIONS AND INTER-PRETATIONS

(Issued by Authority of the Board of Directors, October, 1972)

Recommendations of the Committee on Financial Reporting Principles are published in accordance with procedures prescribed by the Board of Directors. Opinion A-6 of "Opinions as to Professional Conduct" printed in this *Year Book* provides that such Recommendations should be taken into consideration by the actuary and that an actuary who makes use of an assumption or method in conflict with any such Recommendation should be prepared to substantiate its use.

It is the intention of the Committee on Financial Reporting Principles that Recommendations be limited to basic statements. The Committee recognizes the necessity for professional judgment based on individual circumstances, and in formulating Recommendations intends to avoid the definition of detailed techniques or uniform procedures.

All Interpretations published by the Committee relate to and are printed following a specific Recommendation. An Interpretation does not have the force of a Recommendation and is intended to explain, clarify, or enlarge upon some aspect of the related Recommendation.

RECOMMENDATION 1: ACTUARIAL METHODS AND ASSUMP-TIONS FOR USE IN FINANCIAL STATEMENTS OF STOCK LIFE INSURANCE COMPANIES PREPARED IN ACCOR-DANCE WITH GENERALLY ACCEPTED ACCOUNTING PRIN-CIPLES

- This Recommendation relates to the actuarial methods and assumptions for all elements affecting costs (i.e., all benefits and all expenses, excluding any specific loading for profit) with respect to reserves for non-participating policies or contracts when used by a stock life insurance company in connection with financial statements prepared in accordance with generally accepted accounting principles.
- 2. Such actuarial assumptions (a) should be appropriate to the specific circumstances of the company, (b) should be based on experience or estimated experience which is reasonably applicable to the specific

business in the light of all the characteristics of that business and the trends of experience which may reasonably be expected in the future, and (c) should be so selected that no portion of the actual gross premium would be available as a specific loading for profit unless the risks of adverse deviation are duly provided for in the valuation premium.

- 3. The following should be among the elements considered by the actuary in choosing such actuarial assumptions
 - a) The character and magnitude of the company's business, the types of business which it writes, the age of the company, and its rate of growth.
 - b) Prior experience of the company to the extent that the actuary considers it a valid basis for current assumptions, with due regard for the probable consequences of any significant changes in method of operation or plans for the future.
 - c) Trends in experience results, economic and investment conditions, governmental or other external influences, and medical and social developments affecting costs and financial requirements.
- 4. For non-participating ordinary and industrial life insurance the range of such actuarial assumptions should be constrained by the relationship, for an entire line of business or a major block of business, of actual gross premiums to three theoretical valuation premiums:
 - Type 1: A Type 1 valuation premium is a premium based on assumptions selected as of the acquisition date which include provisions, selected without regard to the level of the gross premium, for the risks of adverse deviations from most likely assumptions.
 - Type 2: A Type 2 valuation premium is a premium based on most likely assumptions (i.e., without provision for the risks of adverse deviations) selected as of the acquisition date.
 - Type 3: A Type 3 valuation premium is a premium based on assumptions selected as of the acquisition date which substantially reproduce the actual gross premium.
- 5. The assumptions for Type 1 valuation premiums and for Type 3 valuation premiums should be so chosen that a reasonable balance is maintained with respect to the provisions for each risk of adverse deviation.
- 6. If the actual gross premiums equal or exceed the Type 1 valuation premiums, the reserve should be the excess of the present value of

future costs over the present value of future Type 1 valuation premiums, valued on Type 1 assumptions.

- 7. If the actual gross premiums are less than the Type 1 valuation premiums but equal to or greater than the Type 2 valuation premiums, the reserve should be the excess of the present value of future costs over the present value of future Type 3 valuation premiums, valued on Type 3 assumptions.
- 8. If the actual gross premiums are less than the Type 2 valuation premiums, the reserve should be the excess of the present value of future costs over the present value of future actual gross premiums, valued on Type 2 assumptions.
- 9. Assumptions selected as of the acquisition date should be used in computing the reserves for use in all subsequent financial statements, prepared by the company in accordance with generally accepted accounting principles unless, at a subsequent valuation date, reserve strengthening is required to recognize future losses. Reserve strengthening is required on a valuation date whenever:
 - a) the then present value of future benefits and expenses exceeds
 - b) the sum of
 - (i) the then present value of future gross premiums and
 - (ii) the current reserve on the existing valuation basis

for an entire line of business or a major block of business, using most likely assumptions selected as of the valuation date. Reserves on the strengthened basis are the excess of the present value of future costs over the present value of future gross premiums, valued on current most likely assumptions.⁺ Reserves on subsequent dates should continue to be valued on those assumptions, unless at a later date further strengthening is required to recognize future losses. It should be noted that, if most likely assumptions are used in the valuation process, there will be a need for frequent review to determine whether additional reserve strengthening becomes necessary as a result of deterioration in the expected experience.

* Generally accepted accounting principles, as determined by the AICPA Committee on Insurance Accounting and Auditing, require that the most likely assumptions used in calculating reserves on the strengthened basis contain some degree of conservatism. In compliance with this accounting requirement, it is recommended that any questions or close decision involved in selecting such assumptions be consistently resolved in the direction which would result in deferring the recognition of profit

- 10. When reserves are calculated according to item 8 or strengthened according to item 9, and when the negative element of the total reserve arising from acquisition expenses is separated and shown as an asset (often labeled "unamortized acquisition expense"), the effect of the deficiency should be recognized first by reducing the "unamortized acquisition expense."
- 11. The term "acquisition date" as used in this Recommendation means the issue date, except that for statements of an acquiring company the term shall mean the date of purchase where a life insurance company has been acquired by purchase or where policies originally issued by another insurer have been acquired by purchase. (In the case of a pooling of interests, the assumptions selected at the issue date should continue to be used unless and until strengthened reserves are required.)
- 12. Appropriately analogous constraints should apply to the range of such actuarial assumptions used for lines of non-participating insurance other than ordinary and industrial life insurance.
- 13. In the interest of practicality and the avoidance of unnecessarily burdensome procedures, the actuary should feel free to adopt approximate procedures and to make reasonable groupings of policies as long as he is satisfied that the results of using such procedures and groupings do not differ materially from the results of applying the Recommendation directly.

INTERPRETATION 1-A UNDERLYING THEORY

- 1. Important differences between statutory accounting and GAAP accounting for stock life insurance companies lie in the scope of the reserve system. The reserve system is a key element in matching related revenue and costs in each of the many accounting periods through which a group of policies will be in force. The reserve system used in statutory accounting matches the cost of policy benefits with the net premiums and investment income related to such benefits, and the underlying actuarial assumptions are subject to conservative legal constraints. Modified reserve methods represent a significant but imprecise and incomplete means of matching expenses and related revenue.
- 2. A key purpose of GAAP accounting is the matching of cost and revenue through the use of a reserve system which encompasses all elements of cost (i.e., expenses as well as benefits, but excluding any

specific loading for profit) and which presumes the use of actuarial assumptions which in the words of the Audit Guide are "characterized by conservatism which is reasonable and realistic."

- 3. Accounting theory takes into consideration, among other concerns, the effect of accounting practice on the emergence of profits. Insurance operating profit (or loss, if negative) will, in general, arise from three sources, the three components being combined algebraically:
 - a) The effect of expected experience (i.e., most likely assumptions) more (or less) favorable than valuation assumptions; plus
 - b) The effect of actual experience more (or less) favorable than expected experience; plus
 - c) A specific loading for profit (which may be zero).
- 4. The choice of actuarial assumptions affects the distribution of profit among those sources. The general theory underlying the disciplining of actuarial assumptions for GAAP reserves has been called, by the Joint Actuarial Committee on Financial Reporting, "the intermediate form of release from risk reserving method."* That form of the release from risk reserving method has the effect of applying the following specific disciplines to the actuarial assumptions and to the relationship between the actual gross premium and the valuation premium based on those assumptions:
 - a) Each actuarial assumption underlying GAAP reserves should be chosen with due regard to providing for the risk of adverse deviation, over and above the most likely assumption,
 - b) There should be a reasonable balance among the provisions for risk of adverse deviation, both by type of assumption and by policy year,
 - c) Any specific loading for profit in the actual gross premium is limited to the excess, if any, of the gross premium over the valuation premium based on actuarial assumptions which include appropriate provisions for the risks of adverse deviation, and
 - d) Measures to avoid deferring the recognition of loss should be taken if the actual gross premiums are inadequate.

* See Richard G. Horn, "Life Insurance Earnings and the Release from Risk Policy Reserve System," *Transactions of the Society of Actuaries*, XXIII (1971), 391-418. The theory is also discussed in the Response of the Joint Actuarial Committee on Financial Reporting Principles to the August, 1972, exposure draft of "Audits of Stock Life Insurance Companies," September 29, 1972.

- 5. With those disciplines, profits from the first source should be positive and will emerge substantially in proportion to release from risk; profit or loss from the second source will emerge in each accounting period to the extent that actual experience is more favorable or less favorable than expected experience; and any profit from the third source will emerge substantially in proportion to the receipt of premiums.
- 6. The relationships defined in paragraph 4 of Recommendation 1 may be applied for an entire line of business or at the discretion of the actuary, for major blocks within a line. The actuary would not be expected to compute Type 2 and Type 3 premiums if actual gross premiums equal or exceed Type 1 premiums, nor would he be expected to compute Type 3 premiums if actual gross premiums are less than Type 2 premiums.
- 7. The determination of actual gross premiums is the responsibility and prerogative of the company. If the gross premiums so established make relatively small provision for the risks of adverse deviation, the GAAP reserves will be based on actuarial assumptions which produce a valuation premium substantially equal to the actual gross premium, with no specific loading for profit.
- 8. A loading for profit can be recognized in GAAP accounting only to the extent that the gross premium is larger than the valuation premium based on assumptions which make reasonable provisions for the risks of adverse deviation. If it is desired that the gross premium contain a specific loading for profit, it will be the responsibility of the actuary to determine the amount of provision for the risk of adverse deviation associated with each assumption which, in the aggregate effect on the valuation premium, is reasonable.
- 9. If the actual gross premium is unusually low, it will be the responsibility of the actuary to test whether measures should be taken to avoid deferring the recognition of loss.

INTERPRETATION 1-B: CONSERVATISM

1. The AICPA Audit Guide states that "conservatism in valuing assets and liabilities and in accounting for revenues and costs is necessary because of the uncertainties inherent in the use of actuarial assumptions and estimates for contracts guaranteeing performance over long periods of time and the risk of unfavorable variations (adverse devia-

tions) from such assumptions and estimates" (pp. 63-64). The Audit Guide goes on to say, "However, as contemplated by generally accepted accounting principles, such conservatism must be reasonable and realistic."

- 2. The theory which underlies Recommendation 1 provides a way by which quantitative concepts can be used in discussions of the indefinite concept "conservatism." It does so by recognizing the principle that no portion of the actual gross premium should be available as a specific loading for profit unless the risks of adverse deviation have been duly provided for in the valuation premium.
- 3. It would not be reasonable to base the long-range interest assumption used for Type 1 premiums on current market yields at a time when current yield rates are high in historical perspective. Whatever interest assumption may be justifiable for early policy years, a conservative interest assumption for distant policy years should take into account the historical perspective.
- 4. The choice of actuarial assumptions for old blocks of business involves special considerations when a company is preparing its first financial reports in accordance with generally accepted accounting principles. The usual procedure for existing business would be to base actuarial assumptions on those underlying the actual gross premiums, subject to appropriate testing of the adequacy of the gross premiums in the light of current most likely assumptions. In principle, the degree of conservatism in the selection of assumptions should be consistent for both old and new business at the time of transition. The use of a greater degree of conservatism in choosing assumptions for the valuation of business existing at the time of transition would normally increase the stated earnings in the years after the transition and would be inappropriate.

INTERPRETATION 1-C: EXPENSES

- 1. Generally Accepted Accounting Principles require that the cost of insurance benefits and the expenses associated with acquiring and maintaining insurance business be recognized in relation to premium revenue. For long-term policies of individual life insurance and individual health insurance the reserve system is the actuarial technique for achieving such matching of insurance costs to revenue.
- 2. The Audit Guide's requirement that the negative reserve component reflecting prepaid and unamortized acquisition expenses be shown separately as a deferred charge is based on accounting principles,

not on actuarial principles. The choice of methods for determining the amount of such deferred charge is not necessarily governed by actuarial principles, but actuarial techniques may be employed for such determination and must be employed to test recoverability of the amount of unamortized acquisition expense. To be consistent with actuarial principles, the difference between the amount carried on the balance sheet as reserve liability and the amount carried as deferred charge on account of unamortized acquisition expense must be substantially equal to the present value of future costs less the present value of future valuation premiums, based on actuarial assumptions determined in accordance with Recommendation 1.

- 3. Sound actuarial practice takes account of all elements of future cost, including all maintenance expenses, when testing the adequacy of premiums and reserves to carry policies to completion, and it is good actuarial practice to include actuarial assumptions for level maintenance expenses in reserve computations. For those policies for which level premiums are payable throughout the term of the policy, it is true, as the Audit Guide suggests, that the actuarial assumption for level maintenance expenses does not affect the reserve. The reserve for other types of policies may be affected, however, and any maintenance expense assumption which is not level will always affect the reserve. Similarly, unlevel renewal commissions will affect either the reserve or the amount of unamortized acquisition expenses.
- 4. Although actuarial principles might recognize other alternatives, the Audit Guide requires that the amount of provision for deferred acquisition expenses taken into the reserve system for any accounting period not differ materially from the actual recoverable deferrable acquisition expenses of that period. Thus, if actual deferrable acquisition expenses are materially greater than the provision made in the valuation premium for such expenses, the actuary should increase the provision for acquisition expense in the valuation premium, provided that the resulting valuation premium does not exceed the gross premium. Similarly, if actual deferrable acquisition expenses are materially less than the provision made in the valuation premium for such expenses. the actuary should eliminate the difference from the amount of acquisition expenses deferred. Adjustments because of differences between actual and assumed acquisition expenses should be reflected in the valuation premiums used when making the recoverability test specified in paragraphs 4 through 8 of Recommendation 1.

- 5. The amount of certain items of deferrable acquisition expense cannot be known in time to be used in the financial statements of the accounting period in which policies are issued, and must be estimated. Such items may include, for example, first-year commissions and expenses related to first-year premiums which are paid on other than an annual basis.
- 6. The Audit Guide requires the auditor, when reviewing the actual amount of acquisition charges which may be deferred, to recognize for that purpose "only those acquisition expenses which both vary with, and are primarily related to, the production of new business." When considering any indirect expense, the Guide advises the auditor that judgment will be required, "with overriding considerations being those of reasonable conservatism, consistency, and recoverability." The actuary should be prepared to demonstrate the relationship between any item of actual acquisition expense and the provision in the valuation premium for acquisition expense, and the effect of that relationship on recoverability. Any first-year expense not deferred will be charged against income in the accounting period in which it is incurred and thus not matched against future premium revenues. In order that the valuation premium include provision for all future costs. it is important that any item charged as a first-year expense not include any amount which properly should be attributed to any subsequent policy year.

APPLICATION FOR MEMBERSHIP IN THE AMERICAN ACADEMY OF ACTUARIES

The requirements for admission to membership are set forth in Section 2 of Article I of the Bylaws. An actuary who meets the experience and educational requirements and wishes to apply for membership may request an application form from the office of the Academy.

It is important that a prospective applicant familiarize himself with both the Bylaws and the Guides to Professional Conduct. When he signs the application form, he will be agreeing to be bound by them if his application is accepted.

The application form is designed to develop sufficient information concerning both the applicant's experience in responsible actuarial work and his actuarial education to enable the Admissions Committee and the Board of Directors to determine whether the applicant meets the established requirements for admission. The applicant should be sure to give complete information with respect to each section of the application. If insufficient space is provided for this purpose, a supplemental statement should be appended to the application. Applications should be filled in legibly, preferably typewritten.

A nonrefundable application fee of \$10 must accompany the application. It will not be applied toward the payment of dues for those candidates accepted for membership. Application fees paid by candidates who are not accepted for membership will not be refunded. Dues for the year 1974 have been established by the Board of Directors at \$25 per member.

Applications and all inquiries should be addressed to

American Academy of Actuaries 208 South La Salle Street Chicago, Illinois 60604

REPORT OF THE PRESIDENT

In accordance with custom, it is the high privilege of the President to make a report to the members at the close of his term. It is left to him, however, to determine its fashion and content. For a number of reasons my report will be a wide-ranging one.

The Academy has entered upon a broader and much more intense level of activity. The need has thus become compelling to achieve a more knowledgeable understanding of Academy affairs among all our members and to solicit their active support. In addition, the effects of the Academy's efforts extend well beyond our own membership. As a result, all actuaries, including our Canadian colleagues and friends, have a genuine interest in what we are doing and have reason to want more information about the Academy. A convenient opportunity is afforded hereby to help close the communications gap which now exists. Considerations such as these have led me to deal in a comprehensive manner with the progress of the Academy in meeting its objectives, with its increasing influence on the profession, and with the prospects for the future.

BACKGROUND HISTORY

First, let us be reminded of the social and economic forces in the United States which a number of years ago began to change the outlook for our profession. The depression and the passage of the Social Security Act in the 1930's signaled a broadly based striving for more adequate personal and family financial security. This concern, greatly accentuated after the Second World War, found expression in the explosive growth of employee benefit plans of all sorts and produced, in turn, a heightened demand for competent actuarial services to assist in their establishment and administration.

Actuaries serving these mushrooming plans found themselves involved directly with the public—something actuaries employed by insurance companies seldom experienced. The public interest was confirmed by the passage of the Federal Employee Welfare and Benefit Plans Disclosure Act in the late 1950's. The federal pension legislation in prospect will focus even closer attention on our performance in this area.

In the same way, the "Audit Guide for Stock Life Insurance Companies" promulgated by the American Institute of Certified Public Accountants, the interest of the Securities and Exchange Commission in property and casualty catastrophe reserves and variable benefit products, and the widespread discussions of life insurance cost comparisons have served to bring what actuaries do for insurance companies under public scrutiny as well. Thus it can now be said that all phases of actuarial work have entered the public arena.

With considerable foresight, Henry Rood, in 1958, devoted the whole of his address as President of the Society of Actuaries (TSA, X, 319)to the exploration of the impact of changes such as these on the profession. This action led to the cooperative study of the situation by the various actuarial bodies and then to the formation of the Academy in 1965, with Mr. Rood as its first President. His comprehensive address should be required reading for our many younger members and well bears rereading by those of us who were earlier exposed to it. The paper explains at length the need for the profession to revise its posture from that of a private, inward-looking, narrowly focused group of experts to that of a profession, recognized by and accountable to the public. It also analyzes in detail the many problems that were to face us in the process.

Furthermore, he was fully aware that accreditation would involve much more than simple recognition by governmental bodies, for this is what he said: "It will not be enough to secure legal recognition of qualified actuaries. The public must be educated to appreciate that a 'certified actuary' has passed rigorous tests and is fully qualified, at least in the field for which he is certified." It should not be surprising, therefore, that so large an objective has not yet been fully accomplished by the Academy. Indeed, this broad charge will be a continuing challenge to the profession indefinitely into the future.

ADMISSION PROCEDURES

The early efforts of the Academy were necessarily devoted to the problems of initial organization. A matter requiring immediate attention was the establishment of reasonable criteria and a review process whereby anyone who was qualified by knowledge and experience, but who was not a member of an existing actuarial organization, might be made eligible for membership in the new organization. If the accreditation effort were to be credible, it was essential that the Academy not have the effect of disenfranchising practicing actuaries who could show reasonable evidence of their qualifications.

The establishment and fair administration of the grandfathering procedures turned out to be an enormous task. The energies of several successive hard-working admissions committees were fully absorbed, and

Report of the President

substantial time and attention from the Board of Directors itself were required. The process, which was extended somewhat by delays arising in the consideration of individual cases, can now be said to be complete. The effort was an exhaustive one, so that we can be confident there are few, if any, qualified persons who failed to take advantage of the opportunity to submit their credentials. In all, about four hundred practicing actuaries were admitted to membership under the grandfathering provisions, and the qualifications of many more applicants were reviewed in whole or in part. The membership of the Academy has grown by more than 50 percent since inception, to a total of 3,272 as of this writing.

ACCREDITATION BY COVERNMENT

The Academy has also addressed itself from the outset to the problems of seeking accreditation for the profession among governmental agencies. Substantial progress has been achieved at both the state and the federal level.

The extent of our success is mirrored in the fact that the Accreditation Committee at first had only four members and now is the largest committee, with some sixty-eight members. A subgroup of the committee is responsible for our state and local efforts; it includes a representative in each state for state regulation and another for public employee retirement systems. A second, Washington-based subgroup deals with federal matters.

The accreditation effort started at the state level and involved a considerable learning process. Our first approach was through a law passed in Indiana which called for certification by a board of certified actuaries. However, the certification procedure was found to be troublesome in practice, especially for the casualty business and by reason of multistate practice and the related problems of reciprocity. So this approach had to be abandoned.

We then changed direction in favor of administrative action in the form of regulation or ruling by the insurance commissioner or other appropriate state official. The National Association of Insurance Commissioners cooperated by adopting a resolution in June of 1968 to the effect that the signature of an actuary who was a member of the Academy or had equivalent qualifications should be required in connection with the certification of reserves for the Convention Blank. At about the same time, attention was turned to the desirability of obtaining similar recognition in connection with the actuarial aspects of public employee retirement systems. To date, favorable rulings have been obtained in seventeen states with respect to insurance company statements, fourteen states have taken some action with respect to retirement systems, and discussions are well under way in a number of other jurisdictions. A codification, just completed, of suggested procedures to follow in seeking accreditation at the state level has been sent to each state representative for his assistance.

At the federal level our accreditation effort focused heavily on the pension legislation before Congress. Earlier successes, it is well to mention, led to the appointment of Academy members to the Advisory Council on Employee Welfare and Pension Benefit Plans and to the establishment of an actuarial advisory committee for the Railroad Retirement System.

Our Washington-based accreditation subcommittee works closely with the staffs of the major interested congressional committees and with the personnel of the increasingly large number of governmental agencies affected by actuaries. Regular contacts are made by the subcommittee with these staff people, both to be helpful to them and to further a thorough understanding of the role of the actuary and the desirability in the public interest that the actuary be suitably qualified. The nature of the Academy and the professionalism of its members is explained fully, and, in the process, the long history of our scientific organizations, our extensive actuarial literature, our rigorous education and examination structure, and our strict "Guides to Professional Conduct" are brought out. Per contra, we can and do say most emphatically that these are qualifications which pension administrators, consultants, or salesmen who would represent themselves as actuaries simply do not have, able as they may be in their own fields

We are satisfied that the superiority of our qualifications is well accepted where it counts, and we are confident that whatever pension regulation eventuates will recognize membership in the Academy or its equivalent as the standard for actuarial qualification. The legislative history is already extensive on this point. For example, the following appears in the report of the Senate Labor Committee on S. 4, and I quote:

Generally speaking, the American Academy of Actuaries is regarded as the umbrella organization with the most rigorous standards for admission to membership, and the Committee intends that the Secretary should give due weight to membership in this organization or its equivalent as a basis for certifying actuaries under the Act. In the same report, from a letter of the controller general:

We suggest the bill provide that the Secretary include in his requirements for a person performing services as an actuary that such person be a member of the American Academy of Actuaries qualified in the evaluation of pension plans or that he demonstrate to the Secretary that he has the knowledge equivalent to that of such an actuary.

Further, on the House side, the so-called Dent Bill, H.R. 2, contains the following:

[T]he term "qualified actuary" means an actuary (i) who is a member of the American Academy of Actuaries or of any other organization which the Secretary determines requires the same or equivalent standards of its members, or (ii) who meets qualifications as the Secretary may establish by regulation.

RELATIONS WITH OTHER ACTUARIAL ORGANIZATIONS

Coming now to relations between the Academy and the other actuarial bodies, it is certainly strange for us today to find the following statements (TSA, XVI, D7) in the discussions leading to the approval by the members of the Society of Actuaries of the proposal to form the Academy:

[T]he function of the Academy is principally to provide the vehicle by which actuaries will receive accreditation. . . . It is believed that the Academy will have no effect upon the existing bodies.

Nothing could have been further from the mark. The Academy had to seek the confidence of the other organizations from the beginning as we came to grips with the grandfathering admission requirements and procedures. In turn, this led to intensive analysis and discussion of the existing educational and examination system and subsequently, at the suggestion of the Academy, to the establishment of the Joint Committee on Review of Education and Examinations, with representation from all six actuarial organizations—the Canadian Institute of Actuaries, the Casualty Actuarial Society, the Conference of Actuaries in Public Practice, the Fraternal Actuarial Association, the Society of Actuaries, and, of course, the Academy.

This first joint endeavor was surely on sound ground, for, again at the suggestion of the Academy, the committee took up the question of examination sponsorship, and, flowing out of its recommendations, the joint sponsorship of all the examinations by the six actuarial organizations has been achieved. The joint committee also helped to shepherd through the proposals now in prospect for the extensive restructuring of the examinations which has been approved by the actuarial bodies.

Because a maximum degree of uniformity among the actuarial organizations in connection with the "Guides to Professional Conduct" and the interpretive Opinions relating thereto is so essential, the joint committee idea has since been extended to this important area. In addition, the Joint Actuarial Committee on Financial Reporting was formed when the "Audit Guide for Stock Life Insurance Companies" was released for review.

The obvious necessity for extensive cooperation and coordination among the various actuarial bodies, and their proved readiness to work together in this way as particular situations or problems arose, led me to believe that there might be other matters of common interest and concern which would perhaps warrant general but informal discussion among the respective organizations. Accordingly, I invited the President and the President-Elect of each organization to meet with me and the President-Elect of the Academy last December. We were agreeably pleased when the first meeting led to a second in the spring and then to a third just this last September. The sentiment at the last meeting was strong that these gatherings, of what I have come to call the Council of Presidents, served an extremely useful and forward-looking purpose and should be continued. The council will meet again next month.

The discussions of the council already held have identified several additional subjects worthy of investigation by joint committees soon to be established. These include a study of the vexing question of independence and its implications for the profession, the desirability of experience requirements as a precondition for qualification to practice in a particular field, and the possible establishment of an educational and research fund or foundation on behalf of the profession as a whole. It was also suggested that there should be more coordination of overall public relations efforts and that the Academy should seek to enhance its public relations capability so that it might assume more of a leadership role in this connection.

ADDITIONAL ACADEMY ACTIVITY

You can see, I am sure, that the existence of the Academy has indeed been instrumental in bringing about a very considerable drawing together of the actuarial organizations on this continent. In itself this is a significant achievement, but that is not all! The development of the Academy is in high gear, with substantial forward-looking momentum of its own. The Academy's direct role has expanded significantly this year, as you can judge from the following enumeration:

1. By agreement with the other actuarial bodies, the Joint Actuarial Committee on Financial Reporting was discontinued. It was felt that the development of generally accepted actuarial methods for use in connection with insurance company statements and generally accepted accounting principles accounting should be shifted to the Academy.

A new and strong Academy Committee on Financial Reporting Principles, with appropriate representation of different actuarial interests, was appointed. The committee, which is breaking entirely new ground for the profession, has already put forth its Recommendation No. 1 and several related Interpretations. These will be published in the 1974 Year Book. Also in the course of its studies, the committee identified the need for fundamental research on the variability of risk. The help of the Committee on Theory of Risk (a joint committee of the Society of Actuaries and the Casualty Actuarial Society) has been enlisted to carry out this phase of their work.

2. In similar fashion, the Academy was last spring given the task of reacting for the profession to the AICPA's exposure draft on the "Audits of Pension Funds." The formation of the Academy's Committee on Actuarial Principles and Practices in Connection with Pension Plans followed soon thereafter. This new committee will also assume responsibility for the actuarial consideration of technical questions arising from federal pension legislation proposals.

A strong and representative committee was wanted for this tough assignment. Therefore, both the Society of Actuaries and the Conference of Actuaries in Public Practice were consulted in selecting its members

3. We are all aware that relationships between the actuarial and the accounting profession have come under some strain. With the thought in mind that an avenue for continuous communication and discussion might be advantageous to both groups, the Academy took the initiative in approaching the leader-ship of the AICPA. Happily, the Academy's overtures met a ready and willing reception, and, by mutual agreement, each organization has appointed a liaison committee on relations with the other.

The two liaison committees met last month in what all present thought was a fruitful and most satisfying first discussion. A long agenda of items was considered, as well as a number of procedural matters. It was agreed that we should contemplate meeting regularly at least three times a year and that we should keep our memberships informed. The next issue of the *Newsletter* will provide you with further details about this initial meeting.

Report of the President

As it happens, our new-found accommodation was put to the test and acquitted itself well even before we met in committee. When we received the proposed guide to the "Audits of Pension Funds" for comment, we were able to discuss it with the accountants at a high level in their organization. This helped us greatly in putting forward our reactions and suggestions for change in the most effective way.

- 4. We have now completed what I like to describe as the Academy's Washington Office. A Washington mailing address has been established, and we will shortly have a telephone listing there. Our staff consists of Counsel Richard J. Congleton, who was formerly in charge of legislative and governmental affairs for the Prudential, and the hard-working Academy members who form our National Accreditation subcommittee. They are continuously on the job in the nation's capital, seeking to further our professional interests.
- 5. The Academy must continuously be aware of the possible impact of actions by the industry trade associations on matters of concern to the profession. With this in mind, steps have been taken to open channels of communication with the staff of the American Life Insurance Association for the life insurance business and with the staffs of the American Insurance Association, the American Mutual Insurance Alliance, and the National Association of Independent Insurers for the casualty business.
- 6. The Academy has sought to cooperate more closely with the staff of the National Association of Insurance Commissioners. The suggestion by the Academy of names of members who might serve on an actuarial committee in an advisory capacity to assist the commissioners in their current study of the convention examination system is one instance.
- 7. The Academy was given official recognition from overseas in connection with the 125th Anniversary Celebration of the Institute of Actuaries in London early in July. Your President and President-Elect were pleased to be invited to represent you at the business meetings and to take part in the full schedule of social functions. An American Gold Eagle, minted in the year of the founding of the Institute, was most graciously accepted as the gift of the Academy in honor of the occasion.

In discussions with our British colleagues we learned that they face some of the same problems we do. They, too, must establish closer relationships with accountants, and they, too, have new pension plan legislation in prospect. It would be most helpful to them, they suggested, to be kept informed concerning the progress of some of our work. We readily agreed.

Accordingly, a formal liaison has been set up between our Committee on Financial Reporting Principles and our new Committee on Pensions and a representative of the Institute and of the Faculty of Actuaries of Scotland. A similar relationship has been formed with the Canadian Institute of Actuaries. Each of the haison representatives is to receive copies of all the materials prepared by the two Academy committees, including meeting notices so that our overseas and Canadian colleagues may attend if they wish. A new level of international cooperation for the profession, and a new dimension for the horizons of the Academy!

I think you will agree from this recital that the Academy has come into its own. Much remains to be done before our objectives are fully attained, but a great deal has already been accomplished and future directions are well established.

What, then, are the special challenges as we look ahead? They lie in two areas, as I see it: the need to work toward simplifying the organization of the profession through merger or consolidation of the existing actuarial bodies and the need to open new means of communication for the Academy.

ORGANIZATION OF THE PROFESSION

While consolidation of the actuarial bodies may have been in the minds of the founding fathers of the Academy, the possibility seems not to have found expression in the written materials of the time. It did not take long to surface, however. Harold Lawson alluded to it in 1967 in his presidential address to the Society of Actuaries (TSA, XIX, 166), as did Wendell Milliman in his address (TSA, XXI, 340) two years later. Then, just this last month, President Tom Bowles posed the question to the Society again at the close of his term.

From the point of view of our accreditation objectives, much is to be said for merging the present organizations. As things stand, the Academy cannot speak for all qualified actuaries but must, instead, explain the existence of the other organizations, many of whose members are outside the Academy. When we do so, the proliferation of organizations, in what numerically is still a relatively small profession, becomes confusing to regulators and the public alike. I am convinced that the confusion tends to inhibit our credibility in seeking to achieve the status in the eyes of the public which we seek and deserve.

Talk of consolidating the present organizations should by no means suggest that there is only one type of practicing actuary. Such is clearly not the case. As we all know, there are a number of distinct areas of actuarial specialization, each of which would have to be recognized fully in any revised organizational structure.

A unified education system, for example, would have to provide separate tracks for achieving professional qualifications for each specialty. But this is already a feature of the life examinations, which, for some time, have accommodated the professional interest of those who wish to study company work and those who are drawn to employee benefit plan consultancy.

Indeed, without too much further adaptation, one can see the present examinations evolving into a three-tier system that would serve the purposes of a consolidated organization very well. The first tier would be a common core of basic examinations, covering about the same subject matter as the present Parts 1–4, but with the content modified to treat in a generalized way the life and nonlife claim contingencies. Parts 1 and 2 are already the same for casualty and life actuaries, and I believe that a common Part 3 is nearing the drawing board.

The present Parts 5-8 would make up the second tier, and separate tracks could be offered at the election of the candidate: for nonlife practice, for life insurance company work, for those interested in employee welfare and pension benefit plans, and for other fields of specialization should they develop. Finally, two versions of Part 9, one for Canada and one for the United States, would examine the candidate on what may be referred to as environmental subjects—those of peculiar national concern, such as tax law, regulation, and social security. Such a dual Part 9, already contemplated in the revision of the Fellowship examinations under way, could then become the basis of qualifications for practice in the country of the candidate's residence.

Lacking the prospect of a common educational and examination system, the possibility of amalgamating the present actuarial organizations would be speculative at most. But the work already in progress shows such a system to be practical of attainment in the not-too-distant future. Of course, a host of other complex problems would have to be addressed, not the least being those of governance overall and the appropriate role for each specialty group in the merged organization.

Under one form of ultimate organizational pattern, the Academy would draw its membership from the actuaries in the United States and the Canadian Institute from actuaries in Canada, and each could continue with its present role in regard to purely national concerns and the accreditation of the profession in its respective country. Then, a third organization could function on a binational basis, as do the four other existing organizations, in regard to what I would term "scientific matters," to help distinguish its operations from those of the two accrediting bodies. The organization would be structured so as to satisfy the scientific requirements of all actuaries in the United States and Canada. It would hold regular meetings, receive scientific papers, publish transactions, provide for continuing education, administer the common education and examination system, and so on. It is not too hard to think of such an enlarged organization coming into being through the gradual merger of the existing organizations.

Obviously, much will have to be studied in detail and carefully thought through, and a great deal of discussion among the members of the present organizations will be required. Consolidation will not be easily or rapidly achieved, but I am convinced that it must come in time. My purpose here is to stimulate thoughtful reflection at all levels within the profession concerning where we seem to be heading.

COMMUNICATION OF ACADEMY AFFAIRS

What about my second challenge—communications between the Academy and the members of the profession? The Academy has no meetings of its own, except for the annual membership meeting, which has a limited agenda and is customarily held along with the annual meeting of one of the other organizations. The *Newsletter* we introduced a while ago is able to do part of the job and has been well received. But it is a relatively short, written statement at a time when many issues call for the benefit of open discussion. Clearly, the Academy must seek other and more effective means of communication, particularly in the light of the heightened pace of Academy activity and involvement.

There is much that the other actuarial organizations can do to help. Each could regularly provide the opportunity for a report on Academy affairs in the course of its meetings. In addition, it would be most helpful in giving identity and substance to the Academy in the eyes of the profession if the Academy were given an actual part in the programs, as appropriate, and allowed to assume the responsibility for a session or workshop on a matter in which the Academy is engaged.

Along the same lines, more program time generally should be allotted to subjects of professional concern, as opposed to those of scientific interest. For example, the difficult matter of the concept of independence for the actuary and the related question of the degree of his responsibility for the result of his recommendations is deserving of careful examination and discussion. The "Guides to Professional Conduct" and the interpretive Opinions represent another area that all actuaries, regardless of employment relationship or field of specialization, should fully understand and be guided by. The application of the guidelines for the practicing actuary in regard to financial reporting and similar ones forthcoming in connection with pensions will also have to be thoroughly mastered. Matters such as these are at the very heart of our accreditation effort and probably will assume more and more importance as we achieve greater public acceptance as a profession.

The actuarial clubs also have it within their power to do a great deal to further the work of the Academy. Specifically, I would like to suggest that each club designate a liaison person to act as a listening post with regard to Academy matters. Such an individual could then see to it that there was time for Academy matters in the course of the club's meetings and also look for ways in which the club might encourage and facilitate our accreditation efforts. In addition, the profession as a whole would benefit greatly if a broad perspective were maintained in designing the clubs' programs so as to be attractive to life and nonlife actuaries alike and with appropriate content relating to professional concerns such as those mentioned earlier.

In the last analysis, however, the actuarial organizations can do only so much; a heavy responsibility also rests upon each of us as an individual actuary to do his part. It is our professional lives the Academy is working for. We must each reach out to keep abreast of Academy doings. In this regard, if you feel that you lack sufficient information or have a question about any aspect of what the Academy is doing, by all means write to the President or any officer or Board member you may know, or to the Academy Office. Your inquiries will be more than welcome. I cannot emphasize enough that we will need the knowledgeable and continuous support of all actuaries if we are to achieve our goal of public acceptance as a profession.

Finally, there are several things I must mention before bringing this prolix presidential apologia to an end. First of all, to have helped steer the good ship Academy on a true course and to watch its sails billow full as we gain headway for a successful voyage has been a tremendously exciting and rewarding experience for me. My satisfactions will remain with me always. Second, our progress this year flows from the exceptional interest and cooperation of so many of you—the officers of the Academy, the members of the Board, all those who serve on Academy committees, the Executive Director and his staff, and a host of others. Abundant thanks from me, and on your behalf, are due all who helped so well. Finally, your new captain and his crew have been carefully trained and are not only ready but eager to take over the helm. The future looks very bright, indeed!

FINANCIAL REPORT AMERICAN ACADEMY OF ACTUARIES

STATEMENT OF ASSETS AND FUND BALANCE October 31, 1973

ASSETS

Harris Trust and Savings B	ank, Chicago,	Illinois-checking		
account			\$ 8,015 1	7
Petty cash fund.			50 00)
Harris Trust and Savings B	Bank—savings	account	6,131 64	ł
First Federal Savings and	Loan Associa	ation—savings ac-		
count			748.80	5
			\$14.945.67	ī

FUND BALANCE

Balance, October 31, 1972		\$25,272 15
Excess of cash disbursements over cash receipts	for the ye	ear
ended October 31, 1973		10,326 48
Balance, October 31, 1973		\$14,945 67

Note:

General.—Income is recognized when collected and expenses when paid in accordance with the cash basis of accounting.

Membership dues.—Membership dues are billed on a calendar-year basis at the academy's year end; approximately two-twelfths $\binom{2}{12}$ of the dues collected apply to future periods.

STATEMENT OF CASH RECEIPTS AND DISBURSEMENTS

FOR THE YEAR ENDED OCTOBER 31, 1973

45,707.60
1,169.71
816.50
47,693.81

Cash disbursements: Administration expense—Society of Actuaries	,
Printing	5,089 05
Shipping, postage, and postage-meter rental	3,613.78
Insurance (liability policy)	968.00
Auditing	250 00
Committee and meeting expenses:	
Accreditation—legal	10,701 12
New York office	3,440 83
Financial planning .	394 03
Various	1,195 17
Year Book printing	8,145 09
Miscellaneous expense	254 38
Total cash disbursements	\$58,020 29
Excess of cash disbursements over cash rece	

See note to statement of assets and fund balance.

DALE R. GUSTAFSON, Treasurer

We have examined the accompanying statement of assets and fund balance, resulting from cash transactions of AMERICAN ACADEMY OF ACTUARIES (an Illinois not-for-profit corporation) as of October 31, 1973, and the related statement of cash receipts and disbursements on account of income and expenses for the year then ended. Our examination was made in accordance with generally accepted auditing standards and accordingly included such tests of the accounting records and such other auditing procedures as we considered necessary in the circumstances.

In our opinion, the accompanying statements present fairly the assets and fund balance of the American Academy of Actuaries at October 31, 1973, resulting from cash transactions and the income collected and expenses disbursed during the year then ended, in conformity with generally accepted accounting practices relating to not-for-profit corporations applied on a basis consistent with that of the preceding year.

> WOLF AND COMPANY Certified Public Accountants

Chicago, Illinois November 16, 1973

MINUTES OF ANNUAL MEETING

The Eighth Annual Meeting of the American Academy of Actuaries was held at 11:30 A.M., November 12, 1973, at the Sheraton-Boston Hotel, Boston, Massachusetts, as guests of the Casualty Actuarial Society at their annual meeting.

The meeting was called to order by President Morton D. Miller. As provided in the Bylaws, an official Notice of Annual Meeting dated October 12, 1973, was mailed to all members. In attendance were 85 members, and Secretary Halvorson declared that a quorum was present.

It was moved and seconded that the minutes of the October 23, 1972, meeting at the Americana Hotel, Bal Harbour, Florida, as published in the 1973 Year Book, be approved. The motion was carried.

Secretary Halvorson reported that current membership was 3,272, an increase of 146 since the last annual meeting. He reported that the Board had approved a change in the Guides to Professional Conduct by adding a new paragraph 4(d) and had adopted two new Opinions: Opinion A-5; Qualification to Give Advice in a Specific Situation and Opinion A-6; Actuarial Principles and Practices in Connection with Financial Reporting of Life Insurance Companies in the United States. These will be published in the 1974 Year Book.

At the November 11, 1973, meeting, the Board proposed a change in the Bylaws to permit more efficient handling of routine applications for membership, and the members will be asked to approve the change by mail. The Secretary's report was accepted.

President Miller reported on the death of the following members in the past year:

Alvin Borchardt	Emma C. Maycrink
CARL W. BUCKNAM	LOUIS R. MENAGH
John P. Dandy	James L. Mims
M. IRWIN DOXSEE	PAUL WESLEY MOORE
Jesse Feld	ROBERT W. POTTS
VICTOR B. GLUNTS	Edward E. Scribner
JAMES A. HAMILTON	GORDON D. SHELLARD
WARD VAN BUREN HART	LARRY T. STEELE
Morton A. Laird	ROBERT P. WHITE

All were asked to rise for a moment of silence in respect to these members.

Treasurer Gustafson presented a summary of the Treasurer's report for the period November 1, 1972, to October 31, 1973, as follows:

INCOME AND DISBURSEMENTS

Income and DioDercelandine		
Income	\$47,693 81	
Disbursements .	58,020 29	
Excess of Disbursements	\$10,326,48	
ASSETS AND OPERATING FUNDS AS OF OCTO	3er 31, 1973	
(CASH BASIS)		
Assets	\$14,945 67	
Operating Fund		
Balance November 1, 1972.	\$25,272.15	
Excess of Disbursement	10,326 48	
Operating Fund Balance October 31,		
1973	\$14,945 67	

In view of the Academy's financial needs, Treasurer Gustafson reported that the Board of Directors had adopted an increase in dues for 1974 to \$25. The Treasurer's report was accepted.

The President called for old business and new business. There was none.

President Miller called for a report by Mr. H. Raymond Strong, Chairman of the Nominating Committee. He presented the following members to serve on the Board of Directors to succeed the members whose terms have expired:

> MARY HARDIMAN ADAMS JARVIS FARLEY CHARLES C. HEWITT, JR. RICHARD G. HORN W. JAMES MACGINNITIE CHARLES B. H. WATSON

President Miller called for further nominations from the floor. There being none, it was moved and seconded that the nominations be closed and that the Secretary be instructed to cast one ballot for the individuals nominated to serve as Directors for three years or until their successors are elected. The Secretary cast the ballot, and the nominees were duly elected.

President Miller then delivered his presidential address, which first reviewed the history of the profession in the United States that led to the formation of the Academy. He then cited the progress being made on accreditation at the federal and state levels and highlighted the developing interrelationships among the actuarial bodies on this continent. He called attention to the useful role being served by the informal meetings of the presidents and presidents-elect of these actuarial bodies, sometimes referred to as the Council of Presidents. The challenge of our profession is to simplify the organization of the profession through merger or consolidation and to open new means of communication for the Academy, President Miller charged. (The full text is published in the 1974 Year Book.)

President Miller then passed the Academy's new gavel to the new President, E. J. Moorhead. In accepting the gavel, Mr. Moorhead drew a brief but striking parallel between Morton D. Miller and Alfonso X, who ruled Spain in the thirteenth century. Alfonso X is famous for a remark he made in a moment of displeasure at the perversities of the Almighty: "Had I been present at the creation I would have given some useful hints for the better ordering of the Universe." Although Mr. Miller was not on the Academy's original Board of Directors, Mr. Moorhead commended him for giving us some exceedingly useful ideas for the better ordering of our actuarial matters, and thanked him for his achievements in stimulating and persuading others to extend themselves on behalf of our profession.

Mr. Moorhead challenged the members to rise to the tasks that shall be accomplished by using well the instruments at hand: open ears, open eyes, open hands, and an open heart, all laced together with a willingness to do hard, sometimes disagreeable work. In building for an actuarial tomorrow, he called upon John Ruskin to give us our marching orders: "When we build, let it be such work as our descendants will thank us for: and let us think, as we lay stone on stone, that the time will come when men will say as they look upon the labor and the substance, 'See! this our fathers did for us.'"

It was reported that the Board of Directors had chosen October 7, 1974, as the date of the next annual meeting of the American Academy of Actuaries as prospective guests of the Conference of Actuaries in Public Practice at the Bonaventure Hotel, Montreal, Quebec, Canada.

The annual meeting was adjourned at 12:30 P.M.

WILLIAM A. HALVORSON Secretary

OTHER ACTUARIAL ORGANI-ZATIONS IN THE UNITED STATES AND CANADA

CANADIAN INSTITUTE OF ACTUARIES

Officers.		
President	ROBERT C. DOWSETT	
President-El	ect CECIL G. WHITE	
Secretary	J. DICKSON CRAWFORD	
Treasurer	MARCEL H. DUMAS	
Suite 803, 8 King St. East, Toronto, Ontario		

Officers.

Officers:

Meetings in 1974:	
March 14-15	Hyatt Regency, Toronto
June 5–6	Queen Elizabeth, Montreal
October 17-18	Royal York, Toronto
Meetings in 1975:	
Максн 13-14	Le Chateau Champlain, Montreal
JUNE 12-13	Winnipeg Inn, Winnipeg
October 2-3	Four Seasons Sheraton, Toronto

CASUALTY ACTUARIAL SOCIETY*

Juccier		
President	PAUL S. LISCORD	
President-Elect	M. STANLEY HUGHEY	
Vice-President	Ronald L. Bornhuetter	
Secretary-Treasurer	ROBERT B. FOSTER	
200 East 42nd Street, New York, New York 10017		

Meetings in 1974:	
May 19-22	El Conquistador Hotel, Fajardo, Puerto
	Rico
November 17–19	Marriott Hotel, New Orleans
Meetings in 1975:	
MAY 18-21	The Greenbrier, White Sulphur Springs
November 16-18	Le Chateau Champlain, Montreal

* One of the four original organizations that formed the American Academy of Actuaries.

CONFERENCE OF ACTUARIES IN PUBLIC PRACTICE*

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Officers:	
President	M. CURTIS SCHIMPFF
President-Elect	WENDELL MILLIMAN
Vice-Presidents	SAMUEL N. AIN
	Preston C. Bassett
	CARROLL E. NELSON
	FREDERICK P. SLOAT
Secretary	ROBERT H. TAYLOR
Treasurer	HARRY S. TRESSEL
10 South I	a Salle Street Chicago Illinois 606

10 South La Salle Street, Chicago, Illinois 60603

Meelings in 1974: Остовек 7–8	Bonaventure Hotel, Montreal
Meetings in 1975:	
October 27-28	Sheraton-Dallas, Dallas

FRATERNAL ACTUARIAL ASSOCIATION*

Officers:

President	PETER DALY
Vice-President	Eugene Porter
Secretary	Wilson W. Naggs
Treasurer	John D. Ballard
	••••••••••••••••••••••••••••••••••••••

% Modern Woodmen of America, Rock Island, Illinois 61201

Meetings in 1974:	
June 5	Queen Elizabeth Hotel, Montreal
September 23	International Hotel, Las Vegas
Meetings in 1975:	
June 4†	Omaha Hilton, Omaha
September 22	Netherlands Hilton Hotel, Cincinnati

INTERNATIONAL ACTUARIAL ASSOCIATION United States Officers: Vice-President and National Correspondent EDWARD A. LEW

 $\ensuremath{^*}\xspace$ One of the four original organizations that formed the American Academy of Actuaries

† Tentative.

‡Secretary	Fredrick E. Rathgeber
Council	JOHN K. DYER, JR.
	CHARLES C. HEWITT, JR.
	John H. Miller
	Robert J. Myers
	ANDREW C. WEBSTER

‡ Prudential Insurance Company of America, Prudential Plaza, Newark, New Jersey 07101.

Next Meeting:	
October 25-	
November 1, 1976	Tokyo, Japan

INTERNATIONAL ASSOCIATION OF CONSULTING ACTUARIES

Officers:

Chairman	J. A. T. M. Brans
Vice-Chairman	PRESTON C. BASSETT
Secretary-Treasurer	JAN C. HOOGTEIJLING
Room 1200, Three Penn	Center, Philadelphia, Pennsylvania 19102

Next Meeting:

May 26–30, 1974

Hotel Okura, Amsterdam, The Netherlands

SOCIETY OF ACTUARIES*

Officers:

President	Edward Abraham Lew
President-Elect	CHARLES LAMBERT TROWBRIDGE
Vice-Presidents	HERBERT L. DEPRENGER
	Robert T. Jackson
	WILLIAM A. HALVORSON
	DANIEL W. PETTENGILL
Secretary	WILLIAM A. SPARE
Treasurer	John T. Birkenshaw

208 South La Salle Street, Chicago, Illinois 60604

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Meetings in 1974. MARCH 25-26 Statler Hilton, Boston Sheraton-Dallas, Dallas MAY 23-24 Queen Elizabeth, Montreal JUNE 6-7 OCTOBER 28-30 Marriott, New Orleans Meetings in 1975: Century Plaza, Los Angeles Максн 20-21 April 10-11 Americana, New York JUNE 5-6 Omaha Hilton, Omaha Americana, Bal Harbour October 20-22

208

ACTUARIAL CLUBS*

 ARIZONA ACTUARIAL CLUB CARL W. BETZ, President WOODROW H. SHERIN, Secretary-Treasurer (331 W. Indian School Road, P.O. Box 13466, Phoenix, Ariz. 85002)
ATLANTA ACTUARIAL CLUB (MRS.) LINDA B. EMORY, President JAMES L. WERTHEIMER, Secretary-Treasurer (Insurance Systems of America, Atlanta, Ga. 30346)
BALTIMORE ACTUARIES CLUB RALPH E. Edwards, <i>Secretary</i> (Baltimore Life Ins. Co., Baltimore, Md. 21201)
ACTUARIAL CLUB OF BOSTON Rotating Chairman EDWIN H. TEBBETTS, Secretary-Treasurer (New England Mutual Life Ins. Co., Boston, Mass. 02117)
CASUALTY ACTUARIES OF NEW YORK DAVID G. HARTMAN, President C. K. KHURY, Secretary-Treasurer (Prudential Property & Casualty Ins. Co., Woodbridge, N.J., 07095)
CEN'TRAL ILLINOIS ACTUARIAL CLUB Norman K. Martin, <i>President</i> Richard A. Bill, <i>Secretary-Treasurer</i> (Country Mutual Insurance Co., Bloomington, Ill. 61701)
CHICAGO ACTUARIAL CLUB JOHN F. MCMANUS, <i>President</i> DAVID N. MCKEAG, <i>Secretary</i> (Continental Assur. Co., Chicago, Ill. 60604)
COLUMBUS ACTUARIAL CLUB ROBERT N. POWELL, President THOMAS C. COPELAND, Secretary-Treasurer (Nationwide Life Ins. Co., Columbus, Ohio 43216)
* These clubs, of a local and regional character, have no official connection with the

American Academy of Actuaries but supplement many of its activities.

Actuarial Clubs

DENVER ACTUARIAL CLUB RONALD HAN, President DENIS A. DUFRESNE, Secretary (Woodman of the World, Denver, Colo. 80204) ACTUARIES CLUB OF DES MOINES NEIL A. PARMENTER. President STEPHEN L. RECK. Secretary (American Mutual Life Ins. Co., Des Moines, Iowa 50307) ACTUARIES CLUB OF HARTFORD JAMES A. MITCHELL, President MARTIN J. LOUGHLIN, Secretary-Treasurer (Connecticut General Life Ins. Co., Hartford, Conn. 06115) ACTUARIES CLUB OF INDIANA, KENTUCKY, AND OHIO ROBERT N. POWELL, President JEANNE M. HOOSHAGEN, Secretary-Treasurer (Underwriters National Assur. Co., Indianapolis, Ind. 46208) ACTUARIAL CLUB OF INDIANAPOLIS ARTHUR L. BRYANT, President JEANNE M. HOOSHAGEN, Secretary-Treasurer (Underwriters National Assur. Co., Indianapolis, Ind. 46208) KANSAS CITY ACTUARIES CLUB **ROBERT CROSS**, President RANDALL LUZADER, Secretary-Treasurer (Peat, Marwick, Mitchell & Co., Kansas City, Mo. 64106) LITTLE ROCK ACTUARIAL CLUB **IOHN B. YANKO**, President THOMAS FIDDLER, Secretary-Treasurer (First Pyramid Life Ins. Co., Little Rock, Ark. 72203) LOS ANGELES ACTUARIAL CLUB WALTER LOWRIE, President MIRIAM GUTTER, Secretary (Marsh & McLennan, Inc., Los Angeles, Calif. 90010) MICHIGAN ACTUARIAL SOCIETY KAREN STEFFEN, President STEPHEN E. BAIRD, Secretary (Alexander Hamilton Life Ins. Co., Farmington, Mich. 48024)

210

MIDDLE ATLANTIC ACTUARIAL CLUB WILFORD A. LEONARD. President PETER H. MOELLER, Secretary-Treasurer (Shenandoah Life Ins. Co., Roanoke, Va. 24015) ACTUARIES CLUB OF MONTREAL ALAN F. SCHARFF. President JEAN-LOUIS MASSIE, Secretary (Standard Life Assur. Co., Montreal 109, Ouebec) NASHVILLE ACTUARIAL CLUB KEN WOOD, President WILLIAM SWATS, Secretary-Treasurer (Bryan, Pendleton & Swats; Nashville, Tenn. 37215) NEBRASKA ACTUARIES CLUB IAMES A GLATHER, President FREDERICK RICKERS, Secretary-Treasurer (Woodmen Accident & Life Co., Lincoln, Nebr. 68501) ACTUARIES CLUB OF NEW YORK JOHN C. FRASER, President ABRAHAM HAZELCORN, Secretary (Coopers & Lybrand, New York, N.Y. 10020) ACTUARIAL CLUB OF THE PACIFIC STATES BARRETT N. COATES, IR., President MELVIN A. ENGEMAN, Secretary (United American Life Ins. Co., Denver, Colo. 80202) ACTUARIES CLUB OF PHILADELPHIA WILLIAM D. SMITH. President ROBERT W. MAULL, Secretary-Treasurer (Fidelity Mutual Life Ins. Co., Philadelphia, Pa. 19101) PITTSBURGH ACTUARIAL CLUB **ROBERT** J. SCHULER, President ETHAN STROH, Secretary-Treasurer (George B. Buck Consulting Actuaries, Inc., Pittsburgh, Pa. 15219) PORTLAND ACTUARIAL CLUB PAUL HART, Chairman CHARLES P. CRAWFORD, Secretary (Pacific Heritage Services, Portland, Ore. 97205) LE CLUB ACTUARIEL DE OUÉBEC SIMON P. DOMPIERRE, President IRENÉE BOUCHARD, Secretary (La Laurentienne Compagnie Mutuelle d'Assurance, Quebec, Canada) ST. LOUIS ACTUARIES CLUB DAVID P. MCLEAN, Chairman CARL D. UCCELLO, JR., Secretary-Treasurer (Powers, Carpenter & Hall, Inc., St. Louis, Mo. 63105) SAN FRANCISCO ACTUARIAL CLUB MILES R. DROBISCH. President Ross C. GORDON, Secretary-Treasurer (Life Ins. Co. of California, San Francisco, Calif. 94111) SEATTLE ACTUARIAL CLUB ROBERT G. MAULE, President TAMES G. CARLIN, Secretary (Northern Life Ins. Co., Seattle, Wash. 98111) SOUTHEASTERN ACTUARIES CLUB EDWIN E. STANCIK. President NEIL M. ANDERSON, Secretary-Treasurer (National Life & Accident Ins. Co., Nashville, Tenn. 37203) ACTUARIES CLUB OF THE SOUTHWEST V. CLARK BEAIRD, President RONALD K. CURLEE, Secretary-Treasurer (Great Southern Life Ins. Co., Houston, Tex. 77001) TWIN CITIES ACTUARIAL CLUB RICHARD A. ENGEN, Chairman ORLEN E, LUNDE, Secretary (George V. Stennes & Assoc., Minneapolis, Minn. 55420) WESTERN PENNSYLVANIA ACTUARIES CLUB ROBERT T. SCHULER, Secretary (Blue Cross of Western Pennsylvania, Pittsburgh, Pa. 15222)

ACTUARIES CLUB OF WINNIPEG
D. B. STEVENS, Chairman
H. S. SAUNDERS, Secretary-Treasurer
(Great-West Life Assur. Co., Winnipeg 1, Manitoba)

WINSTON-SALEM ACTUARIAL CLUB CHARLES M. BEARDSLEY, Executive Director (Booke & Co., Winston-Salem, N.C. 27102)

WISCONSIN ACTUARIES' CLUB CHANDLER MCKELVEY, President WILLIAM M. SNELL, Secretary-Treasurer (Northwestern Mutual Life Ins. Co., Milwaukee, Wis. 53202)

PUBLICATIONS OF ACADEMY

Publications may be obtained from the Office of the Academy, 208 South La Salle Street, Chicago, Illinois 60604, U S A Prices are in U S. dollars and include postage in the United States and Canada. Remittance must accompany order.

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