

# Q. WHICH CE REQUIREMENTS APPLY TO ME?

## A. U.S. QUALIFICATION STANDARDS (USQS)



AMERICAN ACADEMY of ACTUARIES

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### U.S.-BASED ACTUARIAL ORGANIZATIONS

*The USQS apply to members credentialed by any of the U.S.-based actuarial organizations who render actuarial services in the United States.*

American Academy of Actuaries

American Society of Pension Professionals and Actuaries (ASPPA)/ASPPA College of Pension Actuaries

Casualty Actuarial Society

Conference of Consulting Actuaries

Society of Actuaries

The USQS continuing education requirements are **mandatory** for all credentialed actuaries who issue **Statements of Actuarial Opinion (SAOs)** relied on in the U.S.\*

\*No matter to which other U.S.-based actuarial organization(s) you belong

### THE USQS INCLUDE



**BASIC EDUCATION**



**RESPONSIBLE ACTUARIAL EXPERIENCE**



**CONTINUING EDUCATION**

*Learn more at:* [www.actuary.org/professionalism/faqs-revised-qualification-standards](http://www.actuary.org/professionalism/faqs-revised-qualification-standards).

### USQS EXEMPTIONS

1.

Actuaries not issuing SAOs

2.

Actuaries issuing SAOs only outside the U.S.

### SPECIFIC QUALIFICATION STANDARDS FOR CERTAIN TYPES OF SAOS

Actuaries issuing the following types of SAOs must possess additional specific qualifications, as outlined in Section 3 of the USQS

- Statement of Actuarial Opinion, NAIC Life and A&H Annual Statement
- Statement of Actuarial Opinion, NAIC Property and Casualty Annual Statement
- Statement of Actuarial Opinion, NAIC Health Annual Statement

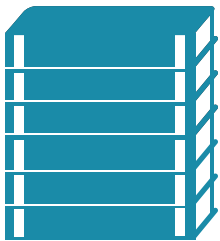
*The USQS Specific Qualification Standards require a minimum of 15 directly relevant CE hours, of which 6 must be organized activities. These hours may apply toward the 30 hours required annually.*

# WHAT ARE THE USQS CE REQUIREMENTS?

You must complete at least 30 CE hours of Relevant Continuing Education each calendar year to comply with the USQS. You may not issue an SAO without completing the requirements for the previous calendar year. Shortfalls can be made up the same year prior to issuing an SAO. Excess hours may be carried over for one year.

**1 CE HOUR = 50 MINUTES**

## MINIMUM REQUIREMENTS 30 CE HOURS, INCLUDING



6 Hours  
Organized Activities



3 Hours  
Professionalism

## TRACK YOUR CE HOURS ONLINE



Track your CE and EA hours with TRACE, the web-based recordkeeping tool available to actuaries in all practice areas. Visit [www.actuary.org/trace](http://www.actuary.org/trace) for details.

## RELEVANT CONTINUING EDUCATION

*You are responsible for determining what CE opportunities will enhance your professional abilities. Continuing education is considered relevant if it*



Deepens or broadens your understanding of your actuarial work

OR



Expands your knowledge of practice in related disciplines bearing on your work

OR



Facilitates entry into a new area of actuarial practice

### ORGANIZED ACTIVITIES 6 CE HOURS MINIMUM



Interaction with professionals from different organizations required ● Conferences, seminars, live attendance at webinars, courses (in-person or online if interactive), outside speakers at in-house meetings, and relevant actuarial committee work acceptable

### PROFESSIONALISM 3 CE HOURS MINIMUM



Studying or reviewing actuarial standards of practice (ASOPs) ● Reviewing and providing input on an exposure draft of an ASOP ● Studying or reviewing the Code of Professional Conduct ● Serving on the Actuarial Standards Board or a professionalism committee

### OTHER RELEVANT CE ACTIVITIES



Reading actuarial literature, statutes, or regulations ● Reading professionally relevant books, papers, or articles ● Writing professional papers or articles ● Listening to actuarial meetings, seminars, or conferences ● Studying for actuarial exams ● Listening to recordings of webinars

### BUSINESS AND CONSULTING SKILLS 3 CE HOURS MAXIMUM

#### OPTIONAL

Topics include client relationship management, presentation skills, communication skills, project management, and personnel management