

## POLICY ANALYST, HEALTH

The American Academy of Actuaries (Academy) is seeking a public policy analyst to oversee a portfolio of issues related to health insurance at the federal, state, and international levels. The Health Policy Analyst will:

- Act as the lead staff representative interacting with public policymakers on issues of key concern to the Academy in the area of private health insurance, Medicare, Medicaid and other public and private health programs/systems.
- Build relationships with policymakers and regulators to expand the Academy's role in health insurance policy issues.
- Develop and maintain relationships with key stakeholders, congressional and administration offices, relevant congressional committees of jurisdiction, and the National Association of Insurance Commissioners (NAIC).
- Monitor and facilitate Academy interactions with agencies such as the Center for Medicare and Medicaid Services (CMS), Center for Consumer Information and Oversight (CCIO), Congressional Budget Office, and Government Accountability Office.
- Proactively identify initiatives to increase the effectiveness of the Academy's health insurance public policy efforts.
- Working with Academy volunteers and staff, assist in the development of Health Practice Council statements, comment letters, issue briefs, and other public policy content.
- Develop webinars and briefings for internal as well as external audiences on relevant Academy health policy work.

Responsibilities include providing staff support (e.g., drafting meeting minutes, maintaining records, developing agendas, tracking projects, and coordinating members' efforts) and monitoring relevant legislation and regulation of importance to Academy members and the actuarial profession.

Bachelor's degree required and minimum of four years of association and/or legislative/regulatory experience desired. Knowledge/experience in health policy relevant to U.S. insurance/regulatory issues desired. Candidates should have strong communication, organizational and project management skills, with the ability to handle multiple tasks in a busy environment.

The Academy offers a professional and intellectually challenging work environment, competitive compensation and comprehensive benefits. **SEND RESUME WITH COVER LETTER AND SALARY REQUIREMENTS to HR Mgr., American Academy of Actuaries, 1850 M Street, NW, Suite 300, Washington, DC, 20036 or EMAIL [HR@actuary.org](mailto:HR@actuary.org).** \*\*Please indicate where you noticed the job posting. View the Academy website at [www.actuary.org](http://www.actuary.org).